



2023-2024
Dubois K-12 School
Student Handbook

www.fremont2.org



Home of the Dubois Rams!!!

ADMINISTRATION

Superintendent/SPED Director/ 504 Coordinator.....Steve Splichal
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ssplichal@fremont2.org

K-12 Principal / Curriculum Director / Homeless Liaison/Title I & IX DirectorTad Romsa
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tromsa@fremont2.org

F.C.S.D. #2 BOARD OF TRUSTEES:

Jerry Falco	Board Chair	jfalco@fremont2.org
Shawn Hess	Board Member	shess@fremont2.org
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Under the Every Student Succeeds Act, all parents/guardians have the right to request information about the qualifications of their child's teacher. If you wish to obtain this information, please contact the K-12 Principal, Mr. Tad Romsa at 455-5524.

Fremont County School District No. 2 does not discriminate on the basis of race, color, national origin, sex, age, disability, religion, sexual orientation or gender identity in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. For additional information, please refer to the district's non-discrimination Policy AC. The following person has been designated to handle inquiries regarding non-discrimination: Superintendent Steve Splichal, P O Box 188, Dubois, WY 82513 (307) 455-5545.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to *USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410* or call 1-800-795-3272 (voice) or 202-720-5964 (TTY). USDA is an equal opportunity provider and employer. If you feel that you have been discriminated against in any manner, please refer to the District's Policy Manual for all grievance policies and procedures. Policy Manuals are located at the Central Office and on the F.C.S.D. #2 website. For further information, please contact the Superintendent Mr. Steve Splichal at 455-5545.

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FREMONT 2 PERSONNEL: 2023 - 2024

Baker, Brock	Activities / Route Bus Driver
Bowles, Jennifer	9-12 Language Arts Teacher
Brown, McCall	Preschool 3-yr old program Teacher
Carter, Tracy	Paraprofessional
Chandler, Karen	Academic Interventionist
Claar, Sandra	Supt.& Board Administrative Asst./AP
Clouse, Fletcher	Math / Science Teacher: 7th / 8th Gr.
Dixon, Nancy	Human Resources/Payroll
Eisnnicher, Felicia	K-12 Custodian
Gilgen, Deputy Dani	Student Resource Officer
Graff, Sadie	Kindergarten Teacher
Griffis, Bruce	Transportation / Maintenance Director
Harbaugh, Greg	Bus Driver/Maintenance
Harris, Melissa	5th Grade Teacher
Haughey, Lidia	MS/HS Career Tech Ed & Ag Teacher
Hinkle, Anna	School Nurse / Food Services Director
Hutchison, Megan	4th Grade Teacher
Johnson, Rachelle	SPED Paraprofessional
Kandt, Greg	7-12 Math Teacher
Kenyon, Chame	Food Service Assistant Cook
King, Kelli	6th Grade Teacher
Kintzler, Jason	HS Entrepreneurship Instructor
Marcus, Mike	K-12 Counselor
Matrin, Erin	1st Grade Teacher
McCabe, Jo Ellen	K-12 Administrative Assistant / Office Mgr.
McLain, Joi	Extended Day Lead Teacher
Miller, Nicole	K-12 Academic Resource Teacher
Naylon, Piper	2nd Grade Teacher
Neale, Caleb	Technology Director
Osegueda, David	Title I Teacher
Potts, Jessica	Lights On/Extended Day Para
Radkey, Janet	9-12 Social Studies Teacher (long-term sub)
Reese, Tim	K-12 Art Teacher
Rich, Sampson	K-12 Physical Ed Teacher
Robinson, Jeremy	K-12 Head Custodian
Robinson, Sammi	K-12 Academic Resource Teacher
Romsa, Tad	K-12 Principal/Homeless Liaison, Title I, IX & Curric Dir
Sabatka, Paula	K-12 Librarian
Sanderson, Erik	Bus Driver / Custodial
Schwessinger, Samantha	9-12 Science Teacher
Schumann, Sherri	K-12 Custodian (PM)
Scott, Caitlin	SPED Paraprofessional
Seabolt, Katie	3rd Grade Teacher
Shaw, Diana	Pre-K Teacher / Extended Day Director
Slider, Jenifer	School Social Worker
Splichal, Steve	FCSD #2 Superintendent/SPED Director/504 Director
Strain, Penny	K-12 Academic Resource Teacher
Sullivan, Karen	College Biology Instructor
Trembly, David	Math / Physical Education / Activities Director
Vaden, Marika	School Psychologist
Wadge, Rebecca	SPED Paraprofessional
Wagner, Jason	LA / SS Teacher: 7th / 8th Gr.
Weiner, Ryanne	Food Services Head Cook
Wilson, Jacinda	K-12 Music Teacher
Ysen, Amanda	Business Manager

Principal's Welcome

Parents and students are responsible for knowing and abiding by the regulations in this Student Handbook which has been approved by the Board of Education.

August 2023

Dear Students and Parents,

Welcome to Dubois K-12 Schools! As a staff we are excited to begin this school year. We are prepared to help each student meet their educational goals.

This handbook was developed to help you be informed of school policies and practices.

The vision of Dubois Schools is to develop a community of enthusiastic, responsible learners.

The mission of Dubois Schools is Every Day Counts: Educate, Engage, Empower.

Dubois K-12 School is known for its high expectations, high academic performance and high levels of parent involvement. Our staff works closely together to ensure the success of each child. Our small class sizes allow teachers to focus on the individual learning of each student.

Dubois K-12 parents and volunteers are the best! We have countless hours volunteered each year to help us provide many wonderful learning opportunities for our students.

We believe that every student must leave our school with the essential skills to be college and career ready. Dubois K-12 School is a place where students can feel safe and supported as they strive to accomplish academic success.

We look forward to welcoming your student and for the start of a wonderful school year.

Together WE make the difference!

Tad Romsa
K-12 Principal

www.fremont2.org



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Our Vision

**Develop a community of enthusiastic,
responsible learners.**

Our Mission

Every Day Counts: Educate, Engage, Empower

Our Goal

To Ensure All Students Achieve at High Levels

DHS School Song

Cheer, Cheer for old Dubois High!
Build up the fame and keep it alive,
For our records we are proud
For we are the winning Dubois....Shout out Loud!

Come on and cheer for our royal team
Add up the score and cheer once again!
Make it clear we never say die
For the blue and gold of **Dubois High!!!**

Go, go, go, go
Fight, fight, fight, fight,

Win, win, win, win

Go! Fight! Win!



Attendance Policy & Procedures

Regular attendance at school is vitally important to each student as it can directly affect his/her progress academically and his/her development of attitudes and habits for later life. The more absences a student accumulates, the less he or she can be expected to adequately participate in and understand classroom activities. Statistics nationally, as well as directly in this district, verify that students with few absences generally earn higher grades and are more successful. Learning to regularly attend and to be on time is a tool which is not only beneficial in school but will help students to be successful in college as well as business.

Please call the school to notify us if your child will not be attending school on a specific day. It is our practice to call parents when students are absent if we have not received a phone call from the student's parent or guardian. In the event that no contact was made, please send a note excusing your child's absence when they return to school. An unexcused absence occurs when the parent/guardian has not notified the school of their child's absence prior to the start of school on the day following an absence.

Tardy: Any student who is not in class by the time the final bell signifying the start of class rings shall be tardy unless a written note excusing the tardy is provided by another teacher or administrator.

Absence: An absence means not being in attendance at any class in which the student is enrolled but shall not include an absence as a result of participation in school activities. College visitations by seniors will not count as an absence. Absence due to a medical requirement not to attend school due to a contagious disease or mandatory quarantine shall not be considered an absence for purposes of this regulation but shall still require proper parental notification to the school.

Excused Absence: Absences will be deemed excused as provided for in policy JH.

Unexcused Absence: An unexcused absence is defined as provided for in policy JH.

Tardies: A student will be allowed a total of three (3) tardies per nine week period. Beginning with the fourth tardy during any nine week period, a twenty minute detention will be given to the student.

If a student does not show up for detention, another detention is automatically added. The only excuses that will be accepted for missing a detention are if a student is absent the day of detention or is a bus student. When a student accumulates 3 or more detentions, double time will be served (40) minutes until the student is back to one detention.

Unexcused Absences: Students whose absences are unexcused may receive detention or suspension from school. Students whose absences are unexcused will not be allowed to make up work in the class or classes which they were absent from.

ABSENCES:

1. When a student is absent regardless of whether it is excused or unexcused for a total of five (5) times during any semester, the teacher shall send written notification to the student and parent stating the class or classes which the student has been absent from for five (5) times specifically notifying the parent of the importance of complying with the attendance policy.
2. After a student is absent from any one or more classes for a total of eight (8) times during the semester, the principal and/or guidance counselor shall schedule a conference with the student and the student's parents to discuss the absences, the importance of attendance and attendance policy.
3. After the student has been absent for ten (10) times for any class or classes during the semester, the parent and student shall be given a final notice of the number of absences and that any further absences may result in the inability to earn credit in that class for the semester.
4. Students who have been absent for more than ten (10) times in any one subject will not earn credit and may be put into an in-school suspension or study hall for that class or classes.
5. Any student who is absent from class more than ten (10) times may request an attendance hearing to keep the class credit. The students may be allowed to remain in class pending the hearing. The hearing shall be scheduled within three (3) school days beginning with the day the attendance hearing is requested. The student and his/her parents shall be required to attend the hearing along with the building principal. If the student and parents can demonstrate that the eleventh absence was due to extenuating circumstances that could not be prevented including hospitalization, required medical, dental, orthodontal, or optometric care that could not be scheduled after school, serious illness, family emergency or other emergence which the principal believes warrants continuation of class credit, then the principal, in consultation with the teacher, may grant an exception to the attendance policy. The principal as a condition to granting these exceptions may require that the parent or student

enter into a written agreement between the principal and parents or students, any subsequent absence shall result in loss of credit, however, the student may request a subsequent attendance hearing in which event the same procedures as set forth above shall be followed.

6. In the event of the principal's determination to withhold credit from a student under this policy, and subsequent to an attendance hearing, the parents, if they have complied with the attendance hearing process may appeal the Superintendent's decision to the board of trustees. In the event the parents and/or student desires to appeal the principal's determination, they shall do so in writing to the board of trustees within five (5) days after the final determination of the principal. The board shall take the appeal matter up at their next regularly scheduled board meeting held after receipt of the notice of appeal unless the matter is sooner scheduled to be heard at a special meeting. The board shall hear the appeal by allowing both sides to discuss the circumstances of the absences with the board and to call whatever witnesses either side desires. While the appeal is pending, the student shall be permitted to remain in the class. The board's determination shall be final.

THIS IS A COPY OF THE PRE-ARRANGED ABSENCE SLIP REQUIRED FOR ALL PRE-ARRANGED ABSENCES, GRADES 6-12: (please acquire from the K-12 office)

PRE-ARRANGED ABSENCE SLIP

A note or phone call from a parent/guardian is required for every absence except school related absence.

This student has prearranged the absence(s) for the following dates(s). Please provide the student with expected make-up work and due date.

Name _____

Date(s) _____

Reason _____

Teacher
(Please initial)

Assignments

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____

Principal's Signature of Approval: _____

Daily Schedule

2023-2024 6-12 MASTER SCHEDULE

Teacher /Class Hour	1st Hour	2nd Hour	3rd Hour	4th Hour	6-12 School Lunch	5th Hour	6th Hour	7th Hour
Zero Hour Speed and Agility	8:00 - 8:56	8:59 - 9:55	9:58 - 10:54	10:57 - 11:53	11:53 - 12:28 (35 min)	12:31 - 1:27	1:30 - 2:26	2:29 - 3:25
BOWLES, Jennifer	Prep	CWC 1010/1020/Eng12	English 9	English 10	K-5 Lunch: 11:15-11:45 (30 min)	English 11	S1 Cre Wri S S2 Public	Testing Coordinator/MTSS
HAUGHEY, Lidia	9-12 Nat Resources	7th and 8th Engineering	3D Design	Prep		21 Century Skills	10-12 HS Engineering	Collaboration/Fab Lab
KANDT, Greg	Prep	8th Grade Algebra	Pre-Calc	Geometry		9th Algebra	Geometry	Algebra 2
KINTZLER, Jason						S2 CWC Entrepreneurship Mindset		
MILLER, Nicole	Academic Resources							
RADKEY, Janet	Prep	11th Civics	10th US History	9th World History				
REESE, Tim	9-12 Art (CWC cr. 10-12)	6-8th Art	Prep	S1 Photo S2 Dig Med		Elementary Art (1st/K) 12:30 - 1:25	Elementary Art (3rd/2nd) 1:30 - 2:25	Elementary Art (5th/4th) 2:30 - 3:25
RICH, Sampson	7th and 8th PE	9th Health	Elementary PE (5th) 10:00 - 10:25/ (K) 10:30 - 10:55	Prep		Elementary PE (3rd) 12:30 - 12:55 (2nd) 1:00 - 1:25	Elementary PE (1st) 1:30 - 1:55 (4th) 2:00 - 2:25	9th Grade PE
ROBINSON, Sammi	Academic Resources					Academic Resources		
SCHWESSINGER, Samantha	11/12 Geology	10th Biology	CWC Chem 1000	11/12 Conc. Phy		MTSS	9th Biology	Prep
STRAIN, Penny	Academic Resources				K-5 Lunch: 11:15-11:45 (30 min)	Academic Resources		
SULLIVAN, Karen	CWC Bio 1010							
Trembly, David	6th PE	HS Com Sci MS Coding	Applied Math	Prep	Prep	8th Grade Ind. Study	Physical Cond	
WILSON, Jacinda	HS Band	6th-8th Music	Prep	Online Foreign Lan(RS)	Elementary Music (K-1st) 12:30 - 1:25	Elementary Music (2nd/3rd) 1:30 - 2:25	Elementary Music (4th/5th) 2:30 - 3:25	
CLOUSE, Fletcher	Prep	7th MTSS Collab	7th Math	7th Science	7th MTSS	8th Math	8th Science	
KING, Kelli	Prep	6th MTSS Collab	6th Math	6th Science	6th MTSS	6th ELA	6th SS	
WAGNER, Jason	Prep	8th MTSS Collab	8th ELA	8th SS	8th MTSS	7th ELA	7th SS	

6th-8th will rotate every Quarter - (Art, Music, Engineering, and Coding)

***Please do not bring your children to the school prior to 7:40 a.m.**

*Students who are not active in after-school programs, study hall or athletics are requested to leave the building at the time of dismissal. Please take advantage of either the K-5 Extended Day program or the Boys & Girls Club of Dubois which are both open right after school.



BREAKFAST AND LUNCH PROGRAM

FCSD #2 operates a nutritious breakfast and lunch program daily. Students are also welcome to bring a sack lunch. Students may purchase extra milk or juice at the current price.

- **The free/reduced meal program does not cover extra milk (\$.50), and juice (\$.40).**
- **If your household account has a negative balance, your child will not be able to charge items for purchase until the negative balance is paid.**
- **Students must take a full reimbursable meal to receive the free/reduced meal benefit. (See fremont2.org/foodservice for details)**
- **Students are sent back by our cafeteria staff to choose missing components on their trays if they do not have a reimbursable meal.**
- **Students must take all of the components of a reimbursable meal, however, they are NOT required to consume all of their meal.**
- **FCSD #2 implements a "share table." All unopened pre-packaged food items, unopened milk and fruit cups, and whole fruit are placed on the share table if they choose not to eat them. Other students can take the items, avoiding waste.**
- Students are not to bring sweetened drinks or pop to consume at mealtimes. 100% fruit juice is okay.
- If a student is not a big eater or does not like certain foods, please request a smaller portion so food is not wasted.
- Students are responsible for keeping our school lunchroom neat and clean. Students clean up spills and sweep excessive floor messes as needed.

UNPAID LUNCH BALANCE FOOD SERVICES Code: EFDA

FCSD #2 discourages households and staff from charging meal accounts into a negative balance. Students and staff will continue to receive a regular scheduled meal if their account has a negative balance. The meal account will be charged as normal. Communication will be focused between the school and the household rather than the student. Payments to household accounts can be made online using VANCO via Infinite Campus or in the K-2 office. Students may continue receiving meals with a negative lunch balance so long as parents/guardians are taking actions to rectify their account. A copy of this policy will be provided to every household at the beginning of each school year and to all new students upon enrollment.

THE BOARD OF TRUSTEES OF FREMONT COUNTY SCHOOL DISTRICT #2 RESERVES THE AUTHORITY TO DEEM NO CREDIT, GRADE OR DIPLOMA TO BE EARNED UNTIL SUCH TIME A STUDENT HAS MET THE DISTRICT'S REQUIREMENTS FOR SUCH CREDIT, GRADE OR DIPLOMA AND THE STUDENT HAS MADE PAYMENT FOR ALL INDEBTEDNESS DUE THE DISTRICT.

Free & Reduced Breakfast/Lunch Program

**If you were eligible for Free or Reduced meals last school year, you will continue to receive those benefits for the first 30 days of school. After the 30th day, if you have not re-applied, you will be charged full price for meals. Remember to reapply each school year. Applications are available after July 1 each year and mailed to each household prior to the start of school.

Free & Reduced lunch applications are available to print on our school's website and are available outside of the front office. You may qualify for meals at no cost or the reduced rate of only \$.30 for breakfast and \$.40 for lunch. Please feel free to apply or reapply anytime throughout the school year. Please call our Food Service Director, Anna Hinkle, if you have any questions at 455-5510.

Meal prices for the 2023-2024 school year are as follows:

<u>Breakfast</u>	Full Pay	Reduced	<u>Lunch</u>	Full Pay	Reduced
K-5	\$1.75	\$.30	K-5	\$2.75	\$.40
6-8	\$2.00	\$.30	6-8	\$3.00	\$.40
9-12	\$2.25	\$.30	9-12	\$3.25	\$.40
Staff/Guest	\$3.50	NA	Staff/Guest	\$5.00	NA

DISTRICT AND STATE ASSESSMENTS

All students of F.C.S.D. #2 will participate, at the appropriate level, in any testing required by FCSD #2 and/or the State of Wyoming to meet the required standards of education as required by the District and the State. The resulting scores of these tests are recorded on the official transcript of high school students and will remain on the student's permanent record and may be used as a condition of graduation.

Opportunities are provided for a variety of tests to be administered through the school year. Purposes of such tests may be to qualify for college admission, to explore career planning, and to inform instruction.

Elementary through High School:

WYTOPP Interim (Fall) Sept. 12 - Oct. 6, 2023

- *ELA & Mathematics : Grades 1-10
- *Science: Grades 4, 8 and 10
- *Writing: Grades 3,5 7 and 9

WYTOPP Interim (Winter) Jan. 9 - Feb. 1, 2024

- *ELA & Math: Grades 3-10
- * Science: Grades 4, 8 and 10
- *Mathematics: Grades 3-10
- *Writing: Grades 3, 5, 7 and 9

WYTOPP Summative: Mar. 4-Mar. 15, 2024

- * Writing: Grades 3,5,7 and 9

WYTOPP Interim (Spring): Apr. 16 - May 10, 2024

- *ELA & Math: Grades 3-10
- *Science: Grades 4, 8 and 10
- *Writing: Grades 3,5,7 and 9

WYTOPP Summative: Apr. 16 - May 10, 2024

- *ELA & Math: Grades 3-10

NAEP – January 29 - March 8, 2024

National Assessment of Educational Progress
as required by state and federal regulation in
alternating years. Grades 4, 8 & 12

FASTBRIDGE–

Screening of early literacy, math and reading to inform
lesson/unit planning. Grades K-4

High School:

ACT TEST is available to any high school student during national test dates in Oct, Dec, Feb, and April. Pre- registration is required. High School Juniors take a scheduled ACT test which is paid by the district.

- **Fall Senior Retake Paper Test Date: Oct. 17, 2023**
- **State Assessment for Juniors: April 9, 2024.**

Dubois Student Recognition Program

- **Our philosophy** is best described as seeking to demonstrate positive behaviors and correct negative behaviors. Students are treated with respect, but also carry the responsibility of treating others respectfully. FCSD #2 subscribes to a tiered system of support regarding discipline. Teachers are responsible for managing their classroom discipline. The office staff support this work and intervene when issues escalate.
- **Our goal** is to give students the opportunity to make the right choices, to help them correct negative behaviors and to grow through their experiences.
- **Recognitions** - Parents and guardians are invited to attend these celebrations and help us applaud good choices in our school.
 - **Citizenship** – Students who “pay it forward” or assist others, demonstrate maximum effort, overcome adversity, and students with no referrals to the office will be recognized on a weekly or monthly basis.
 - **Attendance** - Students with perfect attendance will be recognized on a Quarterly/Yearly basis.
 - **Students of the Month** are selected by nomination and voting by all middle & high school staff. To be nominated students should be prepared for class, complete all assignments on time, show honesty and integrity, follow school rules, and be respectful to self, adults and peers. One male and one female student will be chosen monthly between September and April. They will have their photos in the Dubois Frontier, receive a gift certificate from Kiwanis and Country Store, and are eligible for Student of the Year honors in May from the current year’s “Students of the Month” chosen candidates.

Student Conduct and School Policies

Please discuss all components of this behavior plan with your child and support us in its implementation.

Classroom Rules

Teachers formulate classroom rules specific to their classrooms. Consequences for breaking classroom rules will be addressed by teachers or referred to the principal.

High School student performance expectations:

- Students are expected to perform to the best of their ability academically and socially.
- Students who are failing a class are encouraged to meet with their teacher to schedule extra time for support.

Our School staff promise to assist students and treat them as an individual by:

- *Personalizing student instruction*
- *Challenging student potential each day*
- *Focusing on student strengths*
- *Listening to student concerns*
- *Treating students fairly by recognizing their needs*
- *Enforcing rules consistently*
- *Providing a network of individuals to meet student needs*
- *Providing resources for student educational needs*
- *Providing a safe environment for learning and growing*

School-wide Rules

RULES APPLY TO HALLWAYS, PLAYGROUND, COMMONS and CLASSROOMS:

1. **Respect** the personal space of others. Keep hands and feet to yourself. Be verbally appropriate.
2. **Be safe** at all times. Walk in the halls, play safely, and treat others with respect.
3. **Any form of bullying, harassment, intimidation, or hazing of other students will not be tolerated.**
4. Resolve disagreements by addressing the problem with the person involved rather than using physical means.
5. Students will comply with requests made of them by any supervisory authority.

Student Vehicles

Parking on school property is a courtesy extended to students and others by the Board. Students are expected to adhere to all traffic regulations established by the Wyoming Department of Transportation. Violations may result in loss of parking privileges.

- ❖ Park in the student parking lot located on the south side of the school. Please park in the rear of the lot.
- ❖ Avoid “No Parking”, Fire Lanes or Handicapped areas.
- ❖ Avoid parking in the rear activities parking area during school hours.
- ❖ Weapons are not allowed in vehicles at the school.
- ❖ Stay within the 10 M.P.H. speed limit around the school.
- ❖ Please drive safely and respectfully.
- ❖ Avoid riding on fenders, bumpers, hoods, back ends of vehicles, etc.
- ❖ Exit the student lot carefully onto First Street and watch for pedestrians & bicyclists.

Dubois K-12 School assumes no liability for damage to student vehicles or for any loss while these vehicles are operated or parked on the campus. Please keep vehicles locked at all times.

Playground Rules

- Use all equipment safely.
- Remain within the playground boundaries.
- Fighting, wrestling, and roughhousing are not allowed.
- Always dress for the weather.

Bus Rules

- **Riding the bus is a privilege, breaking the rules will result in the loss of bus privileges.**
- Students need a note or phone call from parents to change their bus routes when special needs arise.
- Changes from the student’s normal routine are strongly discouraged!
- Please help us monitor children’s safety by being as consistent as possible in busing routines.
- Keep the bus clean.
- The bus driver needs cooperation from students to alleviate distractions.
- Students will remain off the road at all times and behave in a safe manner while waiting for the bus.
- Remain seated at all times.
- Keep head, hands, and feet inside the window.
- Items left on the bus may be picked up at the school lost-and-found area.
- Cell phones may only be used on the bus by permission of the sponsor or driver.

School behavior expectations, rules and discipline policies apply to students while being transported to and from school, on field trips and activities.

STUDENT DISCIPLINE

Discipline Menu and Corrective Actions for Major Offenses (Policy JKD/JKE)

Dubois K-12 School will utilize a Positive Behavior Intervention System to promote expected behaviors. Students who are unable to follow the behavior expectations of the school will be issued Minors and Majors. A Minor is a report submitted to the office by a teacher describing a student's inappropriate behavior. Teachers will communicate with students about their behavior and provide corrective expectations. If a Major is issued by a teacher, the student will discuss their behavior with an administrator and may receive behavior points based on the actions. Four separate Minors will result in an office-issued Major. If a student accumulates 5 or more points he/she will be given in-school suspension (ISS) for up to 3 days. If a student accumulates 10 points he/she will be given out-of-school suspension (OSS) for up to 5 days. If a student accumulates 15 or more points he/she will be given out-of-school suspension (OSS) for 5 days and recommended for long-term suspension or expulsion. In an effort to promote student accountability and responsibility, students may be given the opportunity to reduce points through principal assigned tasks. The principal will assign all community service. Two hours of service will be equivalent to one point. All quality and quantity of service will be verified. A maximum of 5 points can be reduced through service. Once a student reaches fifteen points they are not eligible to reduce points.

Administration reserves the right to assign consequences for each offense up to and including ISS and OSS.

PBIS (Positive Behavior Intervention and Support) Guidelines for Minors & Majors			
<i>VIOLATION</i>	<i>MINOR Example</i>	<i>MAJOR Example</i>	<i>POINTS</i>
Inappropriate Language	Student uses word in conversation with peers	Student uses word(s) toward an adult or peer in an angry manner or if the word or language used is considered severe.	1 – 5
Physical Contact / Fighting	Horseplay causing a disruption	Aggressive contact, possibly causing injury to one or both parties	3 - 8
Disrespect / Insubordination	Student engages in brief or low intensity failure to respond to an adult or incident toward student	Student refuses to follow directions, talks back, or is socially rude	1 - 5
Non-compliance	Student does not return signature-required documents	Student skips a scheduled teacher detention	1
Disruption	Student disrupts the class again after given a verbal correction	Student disrupts class a third time	1
Property Misuse	Student engages in low intensity misuse of property	Student uses school property in a way it is not intended to be used or that damages the property	1 - 5
Technology / Electronic devices	Student has personal technology out and/or on during school hours. 1st time - verbal warning and item is collected by the teacher and turned in to Admin; 2 nd time – item is collected by teacher and taken to the office.	3 rd time – Item will go to the office for parent retrieval; and loss of technology privileges	1 - 5

Tardy		Student is tardy 3 times in a semester in a single class	
Dress Code	Student wears clothing or item that does not comply with the dress code in the student handbook that warrants a warning. (Warning consists of a conversation and change of clothes and/or correcting the situation)	Student wears clothing or item that does not comply with the dress code in the student handbook after an initial warning.	2
PDA (Public Display of Affection)	Student participates in inappropriate contact that warrants a warning.	Student participates in contact, kissing, inappropriate touching or suggestive dancing after an initial warning.	1
Parking Lot	Parking in unassigned areas.	Repeat parking violations or excessive speed or reckless driving	1 – 4
Unexcused Absence (Skipping Class)		Student is wandering the hallways outside of the usual path or makes the choice not to attend class.	1
Harassment / Bullying		Student delivers disrespectful messages, verbal or non-verbal, to another person that causes that person to feel threatened or uncomfortable.	1 - 5
Lying / Cheating / Plagiarism		Student delivers a message that is not true and/or deliberately violates a rule. Copy or plagiarize another person's work or to allow another person to plagiarize your work, or use artificial intelligence to create work.	1 - 5
Forgery / Theft		Student is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name on a document requiring a signature.	1 - 15
Alcohol / Drugs / Tobacco / Vaping		OSS / Expulsion	8 - 15
Extreme Misconduct		OSS / Expulsion	10-15
Assault on Staff / Weapons / Arson / Terroristic Threat		OSS / Expulsion	15

*The administration reserves the right to assign consequences and points to any violation of school policy that is not listed above.

Bullying

Bullying is a form of harassment and taken very seriously. FCSD#2 recognizes the negative impact that bullying can have on the health and safety of students, staff, and the learning environment. Bullying includes intimidating, threatening, abusive, or harmful conduct that is objectively offensive and: (1) there is an actual or perceived imbalance of power between the one or more persons engaging in prohibited conduct and the target of the behavior and the conduct is repeated or forms a pattern; (2) occurs in a pattern or is a continued behavior; and (3) may materially and substantially interfere with a person's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

4 KIDS

Bullying is when you keep picking on someone because you think you're cooler, smarter, stronger or better than them.

Bullying is never okay, cool or acceptable.

Reporting Procedures:

- Victims: All students who believe they have been the victims of bullying shall promptly report the bullying to a school staff member. Apparent permission or consent by a student being bullied does not lessen the prohibitions contained in this policy.
- Witnesses: All students who witness bullying shall immediately report the bullying to a school staff member. Any school staff who witness bullying shall immediately intervene and take appropriate action to stop the bullying.

4 KIDS What to do if someone is bullying you:

- Tell someone you trust about it. If it is easier for you, write that person a note.
 - People you might want to tell are: parents, teachers, the principal, or older friends.
- If the person you told cannot help you or does not do anything, find someone else.
 - Never keep being bullied a secret.
- Try not to let the bully see you are upset.
 - Bullies are looking for signs that you are upset and they may do it more.
- Avoid areas where the bully feels comfortable picking on you.
 - Places where teachers cannot see you such as corners of the playground, empty hallways, and behind large furniture in the classroom or library.
- Try to surround yourself with friends and people who will stand up for you.

What to do if you see someone who is being bullied:

- Get friends together and TALK to the bully.
 - Let the bullies in your school know that bullying is not accepted at your school.
- Don't cheer the bully on or stand around to watch.
 - The bully might like the attention, and pick on the person even more.
- If you see someone being bullied, find someone to help stop it.
 - Get another friend, a teacher, or the principal.
- Be nice to, include, and get to know the people who are being bullied.
- Try to make friends with the bully, too.
 - Show them other ways to interact.
 - They don't need to bully others to be accepted or cool.

Weapons in School: JICI

Any student who possesses, uses, transfers, carries or sells a deadly weapon while on the school campus or on any school bus or while in attendance at any school activity, shall be expelled from school for not less than one year except that the superintendent of schools may modify the expulsion requirement on a case-by-case basis.

A student who possess articles other than deadly weapons used or threatened to be used to inflict bodily harm and/or to intimidate other persons regardless of whether or the possessor actually used or intended to use the article to inflict bodily harm or to intimate other persons shall be subject to administrative disciplinary action which may include suspension or expulsion of up to one year.

Items in the following categories are defined as weapons:

1. Type 1: Deadly weapon (W.S. '6-1-104(a)(iv)). "Deadly weapon" means but is not limited to a firearm, explosive or incendiary material, motorized vehicle, an animal or other device, instrument, material or substance, which in the manner it is used or is intended to be used is reasonably capable of producing death or serious bodily injury
2. Type 2: Articles other than deadly weapons used or threatened to be used to inflict bodily harm and/or to intimidate other persons regardless of whether or not the possessor actually used or intended to use the article to inflict bodily harm or intimidate other persons. Examples are chains, clubs, stars, etc.
3. Type 3: Articles designed for other purposes but which are being used or threatened to be used to inflict bodily harm and/or intimidate. Examples are belts, combs, pencils, pocket knives, files, compasses, scissors, etc.

Activities

Code: JJJ STUDENT ATHLETICS *Adoption Date: September 20, 2011*

The Board of Trustees believes that students benefit from the experiences made possible through participation in intramural and interscholastic sports. Learning how to deal with success and failure, developing self-discipline, experiencing the successes of teamwork, and developing physical skills are some of the benefits which can come from these programs.

All intramural and interscholastic programs shall require Board approval and shall operate under the general supervision of the building principal. Personnel shall be assigned to supervise and coach the various sports as needed.

Membership of the district or an individual school in an interscholastic athletic association or league shall be subject to the approval of the Board. The Board shall review the constitution and bylaws of any such organization, and its rules and regulations for member teams, before granting approval.

The Board shall appoint a voting representative to all meetings of athletic associations or leagues in which the district maintains membership. Before voting on any change of bylaws, rules, or regulations, the representative will advise the Board of the proposed change and seek and follow its directions for voting.

The District maintains membership in various associations including the Wyoming High School Activities Association and in all athletic matters and activities which are controlled by the association which the school district is affiliated with, the athletic program and its participants shall adhere strictly to the requirements of those bodies.

The eligibility of students to participate in athletic programs shall be determined in accordance with the regulations of the associations and the school board.

The school district as well as the coaches involved with each athletic program, may adopt other training rules and/or requirements pertaining to participation in such activities. In such an event, each student participant shall agree to abide by and comply with the additional requirements set forth by the school district and the responsible coaches.

Student Activities Participation Policy

Administration, teachers and students consider activities to be an important part of the educational process; we encourage all students to participate. This is a time for exploring different activities, and we hope your child will take advantage of the activities offered. Although activities enhance your child's school experience, academics should always be a top priority.

- **A one-time annual student activity fee of \$15 will be required for participation** in any athletic extracurricular activity. Fees are due during the first week of participation. Failure to pay fees will result in lack of any activity participation opportunity.
- **Students are expected to attend all practice sessions and events when participating in school activities.** It is the student's responsibility to inform sponsors and coaches of anticipated absence. Exception would be in the case of illness or family emergency; all absences should be pre-arranged with sponsors and the office. Sponsors may further delineate requirements for participation.
- A student missing a period or more of school on a practice -or- competition day may not be eligible to participate that day. The principal and activity sponsor will determine eligibility in these cases with allowances made for doctor appointments and family circumstances.
- Students who are absent from school on the day prior to a competition may not be able to participate in that event. The principal and activity sponsor will determine participation based on whether or not the school absence was prearranged and/or excused absence was approved by the administration.
- Disciplinary action may affect a student's participation in sports or activities. Students who are assigned OSS or those

awaiting potential expulsion will not be eligible to participate in certain circumstances.

- Students who engage in illegal activities such as drugs, alcohol, and tobacco or who engage in any other illegal activity will lose their right to represent the school in any extracurricular activity: i.e.: student council, sports or field trip opportunities for a period of time to be determined by the principal.
- Students who have been excused from physical activity as a result of injury, surgery or other medical condition will be required to have a physician's consent to participate in activities or other school events that require physical participation. Forms are available from the school nurse.

Extra-Curricular and Co-Curricular Activities

- Volleyball, Basketball, Wrestling and Track may be available for students in grades 5-12. Football is available to students in 6th-12th grade. Drama/play performances and Speech/Debate may be available to High School students.
- Students enrolled in music may participate in Music Clinic and Music Festival.
- Other contests may be offered based on academic competition.
- Student Council participation is by election. MS/HS officers are elected by the entire student body for a term of one school year using the democratic process.

For eligibility, please refer to the Academic Eligibility section of this handbook.

Activity Sponsor Expectations and Procedures

Each coach will set the team requirements, makeup policy, and eligibility for their culminating tournament, when applicable. It is our goal that students will understand their role on the team through effective communication from the coach and have a positive experience as a team player.

Playing time will be determined by the coaches according to the level of competition.

To be eligible for activity awards, students must successfully complete the current season for that sport.

Parents should instill a positive attitude by encouraging their students to do their best and by helping them understand their role on the team. If students have difficulties with other team members or a coach, the parents need to help their children resolve the situation in a positive and productive manner. Complaining to friends, team members, or others is discouraged, and is counter-productive to team unity. We encourage communication between students, coaches and parents.

We encourage all students to ride both to and from contests with the team on the bus. We believe that we win as a team and lose as a team, and developing and maintaining team unity is an important part of the experience. If the need arises for parents to take their children after events, a release form must be signed and dated by the parent. Parents may sign their students out at the event with the coach. If the student is not being released to a parent, a written note from the parent must be given to and approved by the Principal prior to leaving for the event.

Code of Conduct for Student Activity Participation (Policy JJIB)

As a participant in WHSAA-sanctioned activities, you represent Dubois Public Schools when traveling as well as hosting activities in Dubois. We are proud of our school and expect your behavior and dress to demonstrate your pride in Dubois K-12.

You are expected to follow school rules during all school activities. The student discipline portions of this handbook are in effect during all school activities. If you violate a major school rule during a school activity/season, consequences spelled out in this handbook will be used as well as the following suspensions from the activity:

- **First Offense: Three (3) weeks.** Suspensions will begin the day of official confirmation of the offense and end three weeks from that date. Practice is mandatory unless you are suspended from school.
- **Second Offense: Five (5) weeks.** Suspensions will begin the day of official confirmation of the offense and end five weeks from that date. Practice is mandatory unless you are suspended from school.
- **Third Offense: Eight (8) weeks.** In most cases, this will be the majority of the activity season and at this point, participation may not be allowed by the sponsor of the affected season. A suspension for substance abuse may be reduced to the second offense if you enter and stay in a behavior assistance or drug and alcohol rehab program at you or your family's expense for the length of time recommended by the program. Suspensions will begin the day of official confirmation of the offense and end eight weeks from that date.
- For any violations after the third offense, the minimum suspension will be that for a third offense.

Major violations will result in the student being excluded from consideration for all post season awards and honors (all conference, all state, all-star teams and lettering).

Violations of common rules will result in the activity sponsor disciplining the offending student. The activity sponsor, just like the classroom teacher, is always the first change agent for inappropriate behavior. The activity sponsor may bring the offense to the principal to enforce the consequence as a means of changing the inappropriate behavior or may impose a consequence befitting the offense.

Academic Eligibility and Student Activities (Policy JJIC)

Dubois Middle/High School believes participation in student activities is a privilege, not a right. Students must be passing their classes to participate in *any* WHSAA sanctioned event.

Eligibility at the beginning of a semester

You must have been enrolled in the immediate preceding semester.

You must meet WHSAA requirements for the previous semester (passing 5 classes).

Eligibility during the season:

- You must pass all classes.
- There are no additional eligibility deadlines (e.g. at quarter or semester) to the WHSAA requirement mentioned above.
- You will be given one week of probation to bring up failing grades. You must have at least a 2.0 GPA and no F's to compete.
- Weekly eligibility reports (The D & F Lists) will be distributed on Monday to the activity sponsors listing the students' status for the current week.
- The principal, counselor and/or activity sponsor may communicate with the student prior to Monday in an effort to be proactive and help the student avoid being on the "F" list.
- Probation status starts at the beginning of each season.
- **1st week with an F:** Student will be placed on probation and may be required to go in before or after school to complete make-up work or get other help to improve their grade. The student may still practice and participate/compete in the activity however, lost practice time may affect contest playing time.
- **2nd week with an F:** Student will meet with the teacher(s) until the "F" grade is rectified then they may practice and participate/compete in the activity that week. At this point you are considered ineligible until you no longer have an F in that subject.
- If participating in an activity with a D or F, a student will be encouraged to take every opportunity to work on improving grades.
- If you begin practicing for a sport that occurs during the winter or spring and you have an "F" in one or more classes, you will have your first probation notice given the Monday of the first week of practice and so on.
- During an activity season, if you receive your third ineligible notice in the same class, you will be dismissed from the activity.
- If the semester ends during a sports season, you must meet WHSAA requirements to continue participating in that sport (passing 5 classes).

Activity Dress Code

All student participants and managers are required to wear the following:

- A Dubois Middle/High School team purchased attire (these may be purchased through team coach or Mrs. Baker).
- Shirts and ties may be worn in lieu of polos.
- Navy, black or khaki pants. No blue jeans or denim are permitted.
- Activity sponsors may allow dresses or skirts as long as they adhere to district dress code standards.
- Nice tennis shoes (not torn or stained) are permitted. No slippers allowed.
- Staff supervising WHSAA activities other than sports may dictate specific dress requirements applicable to that event.

Dubois High School Graduation Requirements

- * 4 units of Math
- * 4 units of Language Arts
- * 4 units of Science
- * 3 units of Social Studies
- * 1 unit of PE
- * 1 unit of Health
- * 1 unit of Fine/Performing Arts
- * 1 unit of Career-Vocational Education
- * 5 units of electives

A score of proficient on the US/Wyoming constitution test. (This test is offered to students taking American Government/Economics)

Graduation requirements are based on course completion and attainment of 24 Carnegie Units / Credits.

Code: IKC CLASS RANKINGS/GRADE POINT AVERAGES

Because some colleges and organizations use class rank as a basis for admission and for awarding scholarships, class ranking shall be computed and made available to students in grades 9-12 and their parents at the end of each semester. Grade point averages shall also be computed at the end of each semester for purposes of determining eligibility for school honor rolls.

For purposes of designation of student honors (valedictorian, etc.) and for college admission information, the end of the first semester of the senior year will serve as the cut-off date for computation of class rank.

Dubois High School Valedictorian and Salutatorian Administrative Protocol

To qualify for valedictorian or salutatorian students

- must be in the top 5% of their class after the first semester of their senior year.
- must have attended DHS for at least their full 11th grade year, and the first semester of their 12th grade year
- Students who graduate 1 full year early, will NOT be considered for valedictorian/salutatorian honors.
- Students who graduate a semester early WILL be considered.

The valedictorian and salutatorian are chosen by a committee composed of the principal, guidance counselor and faculty representative(s). Selection will be based upon the following formula:

1. Take the GPA and multiply it by a multiplier of 20
2. Student ACT score
3. Add up total points of rigorous courses taken: (1 point per course)

Rigorous courses are defined as:

- dual and/or concurrent enrollment classes
- AP and/or upper level courses

4. Add up the total from steps 1-3

Ex. (ACT score of 30) + (4.0 GPA x 20= 80) + (7 rigorous course points) = 117 points

The student with the highest sum of points based on the formula will be the valedictorian and the second highest will be the salutatorian.

In the event of a tie for valedictorian, there will be co-valedictorians and no salutatorian.

In the event of a clear valedictorian and a tie for salutatorian, there will be a valedictorian along with co-salutatorians. The number of valedictorians/salutatorians is never to exceed three.



Hathaway Scholarship Requirements

	HONORS	PERFORMANCE	OPPORTUNITY	PROVISIONAL
MAX AWARD AMOUNT	\$1,680 per semester	\$1,260 per semester	\$840 per semester	\$840 per semester
	8 full-time semesters			4 full-time semesters. Students with a certificate can extend for an additional 4 full-time semesters at a community college.*
WHERE YOU CAN USE IT	May be used at a WY community college or UW			Must start at a WY community college
LANGUAGE ARTS	4 Years			Current HS graduation requirements
MATH	4 Years <small>Algebra I, Algebra II and Geometry. One "Additional Math" course must be taken in grades 9-12</small>			Current HS graduation requirements; at least 2 of these courses: Algebra I, Algebra II, Geometry
SOCIAL STUDIES	3 Years			Current HS graduation requirements
SCIENCE	4 Years <small>One year may include an "additional science" course</small>			Current HS graduation requirements
Fine and Performing Arts or Career and Technical Education or Foreign Language	4 Years <small>2 years must be sequenced***</small>		2 years of CTE, FPA or FL <small>(2 years foreign language must be sequenced)</small>	
ACT SCORE	25	21	19	17 <small>(Or score a 12 on WorkKeys)</small>
HIGHSCHOOL GPA	3.5	3.0	2.5	2.5

Effective July 1, 2021, students can take any HSC approved course/s **prior** to ninth grade and qualify towards the Hathaway Success Curriculum

- * Students who earn an associate's degree can extend for an additional 4 full-time semesters at UW.
- ** All AP, IB and dual/concurrent courses (+1000 level and above) will be weighted.
- *** Two of the four years must be sequenced. Sequenced courses follow the same CTE career cluster OR CTE program of study.

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General Information

Academic Honesty

Honesty is a value that guides a person's life. It is a quality that is highly valued in our society and indicates what a person stands for. You should build a reputation as an honest, trustworthy person.

Academic dishonesty will not be tolerated. Unless otherwise indicated, all work is expected to be that of the individual responsible for the assignment. Dishonesty includes cheating, plagiarism, and any conscious act by a student which gives him or her undue advantage over fellow students. Cheating involves obtaining and making unauthorized use of answers to examinations, quizzes, and written work, copying from fellow students or submitting work that has been done by someone else. Plagiarism is copying or using ideas of another without giving proper credit through the use of quotation marks, footnotes, or other forms of reference.

Assemblies

Students must behave courteously at school assemblies. Students should give full attention to the performers or speakers, and show appreciation only through the clapping of hands. Visitors often form a lasting impression of our school and community by behavior at assemblies. Students planning assemblies must obtain approval from sponsor and principal a minimum of 2 days prior to the event.

Bicycle / Scooter / Skateboard Riders

All students who ride bikes or scooters to school are expected to wear safety helmets for their protection. Review proper bike safety and rules of traffic safety with your child. Riders must cross in identified crosswalks and walk bikes, scooters and skateboards on campus during the school day. (A bike rack is provided in front of the school.)

Campus Leave

Students will not be sent on errands off the school grounds except where the activity is related to the course or school activity being pursued by the pupil and unless a parent release JHE-R is signed. **Campus will be closed ~~at lunch~~ to all students as all courses are offered on campus. In order to leave school, students may be picked up and checked out of the office by a parent or guardian. Notes or telephone calls will not be acceptable.**

Care of School Property by Students

Students are responsible for the care of equipment and materials assigned to them. Lost or damaged items may result in replacement fees. Any student found to be causing damage to or destroying school property will be required to reimburse the district for the repair or replacement of the property and may be subject to legal action.

Communication

- K-12 Website: www.fremont2.org
- Staff email addresses are available in this handbook and on the school's website under SCHOOL INFO /Teachers & Staff.
- Generally, teachers are available for phone calls after school until 4:00 p.m.

Computer Use

Students will be expected to follow all school guidelines for computer and internet use; failure to do so may result in loss of privilege.

Dances for Dubois High School

All school parties and dances are for students of Dubois High School. The following provisions will apply:

- All parties and dances shall be approved by an administrator.
- Students and guests must arrive within one hour after the function begins. The sponsor may grant exceptions.
- Any student leaving the function after it begins forfeits the right to return.
- Guests must have attended high school within one year or currently be enrolled in high school elsewhere, and be approved by the principal in advance of the event.
- Sponsors/chaperones will enforce all pertinent rules.
- All school-sponsored functions must be held in the school unless the board grants special permission.

Dress Code

Neatness, decency, and good taste are guidelines of the district dress code. Students must dress in a manner that is not obscene; offensive; or substantially or materially disruptive to the learning environment. Apparel that is sexually suggestive; promotes violence, illegal activities, drugs, alcohol, and/or tobacco-vape products; or is determined to be gang related is prohibited. Student apparel and grooming must also meet requirements of any courses which are part of the approved curriculum in which they are enrolled.

The administration, faculty, and staff of Dubois K-12 reserve the right to enforce reasonable dress guidelines to ensure a safe and orderly educational environment. Guidelines cannot take into account every possibility, so the cooperation of students and parents is requested and appreciated. Students should consider the following guidelines with respect to attire:

- Full head coverings, i.e. hats and hoodies, etc. are not to be worn in the building from 8:00 AM until school ends.
- Clothing with references to alcohol, drugs, or gangs is prohibited.
- Clothing with offensive language or symbols is prohibited.
- Clothing which promotes or conveys hate messages is prohibited.
- Clothing that may endanger the student or others, including visible chains and spikes, are prohibited.
- Clothing that is distracting so that it interferes with the teaching and learning process are prohibited.
- Clothing that does not properly cover the human form is not appropriate for the school environment and includes:
Cut-off shirts, strapless tops, sagging pants, see through shirts or other similar clothing.
- A coach, director, or sponsor may extend dress and appearance guidelines that exceed the list above.

Students wearing inappropriate clothing shall be sent to the office. If the inappropriate attire can be substituted with a T-shirt and/or sweat pants, the office will provide the student with such clothing in exchange for the inappropriate attire. The student will receive his/her own attire back with the return of the substituted clothing. Each apparel offense after the first incident will result in a deduction of points from the behavior code. Any clothing or jewelry that disrupts or impedes the educational environment will be addressed on an individual basis.

Electronic Devices

Code: JICJ

STUDENT USE OF CELL PHONE AND OTHER ELECTRONIC EQUIPMENT

Student possession and use of cellular phones and other electronic devices on school grounds, at school-sponsored activities, and while under the supervision and control of School District employees is a privilege, which will be permitted only under the circumstances described herein. Students may use cellular phones and other electronic signaling devices on campus before school begins, during passing periods, during lunch, and after school ends. In special circumstances, the building principals may authorize the use of cell phones by students.

The school is not responsible for lost, damaged or stolen devices.

Except under special circumstances authorized by building administration, the use of cell phones during instructional time is prohibited.

These devices must be non-accessible (kept in the student's backpack, purse, etc.) and must be turned off during the instructional block.

Other exclusions may be imposed at the discretion of coaches and other activity supervisors during activities.

Students may not operate a cell phone or other electronic device with video recording, audio recording or photographic capabilities in a locker room, bathroom, or any other location where such operation may violate the privacy rights of another person. Any student who violates this prohibition shall be subject to discipline up to and including expulsion.

The unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Any unauthorized use of such devices with the apparent intent to “cheat”, including texting or other electronic means to convey information, is prohibited. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers and supervisory aides. A first or second offense shall require confiscation of the device to be turned in to the school administration. These confiscated devices will be returned to the student or to the student’s parent or guardian at the end of the school day, at the discretion of the administrator. A third offense will result in confiscation and additional disciplinary action as deemed appropriate by the administrator and may include a suspension from school or a recommendation for expulsion from school.

Fees, Fines and Charges Code: JQ

The school shall not assess instructional fees. Books will be provided on a loan basis; no rental fees will be assessed for textbooks and workbooks used in the classroom or for reference.

Students participating in activities which are not required by the teacher or used in the determination of a grade may be required to pay charges covering the cost of the activity. These charges may include, but are not limited to, admission fees, food costs, and transportation costs on field trips. Costs of major projects in woods, crafts or industrial arts classes, when the items produced will be retained by the student, will be paid by the student. However, it is incumbent upon the teacher and principal to make every effort to be sure no student is denied the right to participate in trips or other enrichment activities because of lack of funds.

Pupils will be assessed fines for late return, lost, damaged, or defaced books, including library books, materials or equipment. The fines will be for the amount of the loss or for the actual replacement cost.

Fines for damage to school property shall be assessed at a reasonable rate, designed to restrain further damage. All credits, report cards, and grades will be upheld until proper settlement of fines, bills, or assessments is rendered.

Field Trips

Educational field trips will be scheduled to enhance our classroom experiences. Parents will be informed in advance so preparations can be made. Occasionally, parental involvement will be requested to help with supervision. Permission slips will be required for field trips **except** for in-town trips or Gilligan’s Island (the outdoor classroom).

It will be the student’s responsibility to inform their parents of planned local field trip activities. A permission/medical release slip is to be filled out for each student at the beginning of the current school year for local field trips.

Food Allergies

Please alert the school nurse immediately of any food allergies.

Food & Classroom Snacks

Students play, work and think hard all day at school. That’s why it’s important to fill them up with the kind of food that will keep them going strong! Please help your child by making sure they have snacks for their locker or cubby. *Please focus on snacks that contain less sugar such as trail mix, pretzels, jerky, unsweetened applesauce, etc... and remember to replenish frequently.*

Gym

The gym is open to students only when an adult is available to directly supervise.

Hall Passes

Students wanting to go to another classroom must obtain permission in advance from the teacher concerned. For example, if a student wants to spend time in the art room, permission must be obtained from the art teacher prior to the student’s study time. All students in the halls during classes must be escorted by a teacher or have a hall pass.

Harassment, Intimidation and Bullying, Policy JICFA

Harassment, intimidation or bullying of students at school is prohibited.

Harassment, intimidation or bullying means any intentional gesture, or any intentional written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of:

- Verbal harassment or abuse
- Any pressure for sexual activity
- Inappropriate patting, touching, or pinching

“Written” acts include, but are not limited to handwritten or typed communications, e-mails, text messages, blogs and other forms of electronic communications.

A School as used in this policy includes a classroom or other location on school premises, a school bus or other school related vehicle, a school bus stop, an activity or event sponsored by a school, whether or not it is held on school premises, and any other program or function where the school is responsible for the child.

Internet Access of Student Information

Parents and students may access current grades of middle and high school students, attendance, and lunch balance via the internet. Each student will be assigned a confidential ID and password, as well as their parents. The website location is www.fremont2.org. Families who do not have internet access are welcome to use a computer at the school to check information. The system is secure and will not allow data to be changed through parent/student access. Middle & high school teachers will update student grades weekly.

Internet Use

The use of the internet is a privilege. Students will be given instruction in appropriate internet usage and will be required to sign an Acceptable Use Contract before using the Internet at school. Violation of policy will result in loss of privileges and possible discipline consequences.

Leaving School Grounds

Students are not to leave the school grounds without parental permission during school.

- Release of students to their parent/guardian will be recorded in the Student Check- In/out log located at the office.
- Release of children to individuals other than their parent/guardian will require either verbal or written permission.
- Students will not be sent on errands off the school grounds except where the activity is related to the course or school activity being pursued by the pupil and unless a parent release JHE-R is signed.
- **Campus will be closed to all students as all courses are offered on campus. In order to leave school, students may be picked up and checked out of the office by a parent or guardian. Notes or telephone calls will not be acceptable.**

Lockers / Locks

Lockers are the property of the school and the school retains the right to open and inspect the contents of any student locker. Lockers should be kept neat and clean at all times. Locker damage is often caused by overfilling; students may be required to clean their lockers. Students are to close lockers after each use to protect belongings and to treat lockers with respect. ***Locks are available for check out through the PE Teacher; **only these locks** will be allowed on student lockers.

Lost and Found

Be sure your child's belongings are well marked so they can be identified. If your child loses an item, please have him/her check the lost and found. Students are especially reminded not to leave books, backpacks and other personal belongings on the hallway floors, or in Commons areas.

Make-Up Work

You can never truly make-up work from missing a class. **You will have two days per each day absent to make up work.**

If you know you are going to be absent, please get a pre-arranged absence slip from the office with a call or note from a parent/guardian.

Medical, Sickness and Immunizations

Immunizations

Wyoming State Law Requires your child to be properly immunized as designated by the State Health Officer. Upon enrollment, please provide the school nurse with a copy of your child's most recent immunization records.

Children attending a public or private school, preschool, Head Start or child caring facility must be vaccinated against the following diseases based on their age:

Chicken Pox (Varicella)
Diphtheria
Hepatitis B
Hib
Measles
Mumps
Pneumococcal
Polio
Rubella
Tetanus
Pertussis

****A copy of the above must be given to the nurse for all newly enrolled students and students entering Kindergarten within 30 calendar days. After 30 days your child WILL NOT BE allowed to attend school unless they are currently under a "Conditional Enrollment" with your medical provider.**

****If you choose to have a medical or religious exemption for your child's immunizations, plan accordingly. The information for exemptions can be found on the Wyoming Department of Health website. A copy of the exemption must also be given to the nurse within 30 calendar days or the child will NOT BE allowed to attend school.**

Student Illness and Exposure Protocol:

Guidelines from the Wyoming Department of Health, the CDC, local Health authority guidance and orders, along with guidance from the Wyoming Department of Education will be adhered to concerning COVID related illness and protocol. The most current guidelines are found on our website.

PLEASE notify the school nurse of any illness or medical condition for which your child is being treated or monitored. Upon registration for the school year, a Health Information Form must be filled out completely to best care for your student.

We ask that you please inform the school if testing for COVID-19 has occurred. This information will be confidential.

If your student exhibits symptoms that are *consistent* with COVID-19 *or* other communicable diseases as listed, **PLEASE DO NOT SEND THEM TO SCHOOL!** If students exhibit any of these symptoms at school, they will be put in a separate area, until a parent or guardian picks them up from school.

The following symptoms are not all inclusive but are indicative of potential illness:

Students should be screened for these symptoms daily prior to being sent to school and will be sent home from school if developed during school hours.

- Fever (100 or higher) or feeling feverish
- Repeated chills
- A new or worsening cough
- New or worsening shortness of breath or difficulty breathing
- New or worsening fatigue
- New or worsening muscle or body aches
- New or worsening headache
- New loss of taste or smell
- Sore throat
- New congestion or runny nose
- New abdominal pain
- Diarrhea - repeated loose or watery stools
- Vomiting - any episode. If the event is unwitnessed at school, the nurse may use their discretion based upon student health assessment.

PLEASE notify the school nurse of any illness or medical condition for which your child is being treated or monitored. Upon registration for the school year, a Health Information Form must be filled out completely to best care for your student.

Other health condition considerations that may keep students home from school, or result in the need for students to be sent home from school:

Asthma: Symptoms that do not respond to prescribed medication, if no prescribed medication is available for treatment of asthma symptoms. If your child has a diagnosis of asthma, make arrangements to have an inhaler available for use at school.

Diabetes: Each diabetic has an individualized plan of care. The school nurse and parent(s)/guardian(s), will meet as needed to ensure appropriate action is in place for the student.
Considerations for sending a diabetic student home: A blood glucose of greater than 300, inadequate supplies to treat diabetes at school, blood glucose less than 60, or accompanying low blood glucose symptoms such as feeling weak, hungry, trembling and feeling shaky, sweating, pounding heart, pale skin, or feeling frightened or anxious.

Localized rash: A new rash/skin changes of undetermined origin is a sign of potential illness. **Please contact your healthcare provider for treatment and confirmation that the rash is not contagious.**

Pink eye or purulent conjunctivitis: Defined as pink or red conjunctiva with white or yellow eye drainage. The student will be sent home if this is suspected and there is drainage from the eyes. You may be asked to get an examination from a medical provider. Pink eye is very contagious and treatment is easy. They may return to school 24 hours AFTER treatment has been started.

When students may return to school:

Please supply the school with the release to return to school if greater than 3 days of school day absences.

FEVERS: Keep your child home until they have been fever-free, WITHOUT fever reducing medicine, for 24 hours. Returning to school too soon may slow your child's recovery and make others sick as well. If your child needs medication to feel better to attend school, please keep them home.

VOMITING OR DIARRHEA: Keep your child home for 24 hours after the **LAST** time they vomited or had diarrhea. If your child needs medication to control either of these symptoms, please keep them home!

ANTIBIOTICS: Keep your child home for 24 hours after the FIRST dose of antibiotics and per your healthcare provider's instructions. If your child started antibiotics, but still has FEVER or further severe symptoms, or they are still having a productive and frequent cough, fatigued, generally run down or not feeling well in general, please keep them home. An extra day of rest will speed their recovery. .

HEAD LICE: Students will be sent home if live lice are identified. Students may return to school once treatment has been initiated.

******In the event of a student medical emergency, school personnel will call 911 then contact the parent/guardian. The student may be transported to a medical facility via ambulance.*****

Medical Release

Students who have been excused from physical activity as a result of injury, surgery or other medical condition will be required to have a physician's consent to participate in activities or other school events that require physical participation. Forms are available from the office or the P.E. Department.

Medication Policy

The complete medication policy can be found on our school website www.fremont2.org -It is also available upon request from the school nurse. All students must have a completed health form on file with parental permission before any medications are given. If your child requires a specific over the counter medication or prescription medication brought from home to be administered during the school day, a Request for Administration of Medication form must be submitted. All medication must be in the original bottle from the pharmacy with the student's name, date, medication name and physician's name. Over the counter medications must also be in original packaging. No zip top bags or old medication containers please. Whenever possible, student medication should be scheduled to be given at home. Parents/guardians will be notified to come to the school to give the medication to their child if the proper paperwork is not filled out.

New Student Transition Program

Each new student will meet with the district guidance counselor for assistance in the transition to Dubois Schools. The counselor will be a resource to new students and parents to help each child learn about our school and to become acquainted with others and to enable our staff to learn the needs of each student. Our purpose is to integrate new students within their new school setting as quickly as possible.

Off Campus Activities/Passengers in School Vehicle

Students attending off-campus, school sponsored events are governed by the same rules and regulations which apply to their daily campus behavior. The discipline policy remains in effect while riding in a school bus or any other district vehicle.

Parent Advisory Committee (P.A.C.)

Dubois K-12 School maintains a parent advisory committee that meets regularly with the building principal. The purpose of this committee is to involve parents with the continuous school improvement process. The parent advisory committee is also used to facilitate stakeholder input with building-level improvement efforts. In addition, the Board of Trustees maintains open communication with the community through regular meetings and work sessions. Meetings are held in September and April by invitation of the Principal.

Parent Teacher Association (P.T.A.)

The Dubois PTA's mission is to enrich every child's learning experience and to make every child's potential a reality by connecting the home, school, and community. The Dubois PTA will work or side by side with the district, the faculty, and parents to ensure the success of our mission and offer the most benefit to the students of Fremont County School District #2.

Party Invitations

Please do not send party invitations for distribution in class unless all children are invited. Students' feelings are hurt when they are excluded.

Personal Items

Students may not bring toys, games or inappropriate materials to school. Items brought to school for classroom sharing will remain in the classroom at all times.

- **Dubois K-12 School will not be responsible for lost or stolen items.** If there is an argument over ownership, the item will be confiscated by the teacher/principal until rightful ownership can be established.
- The bicycle racks are not locked and the district cannot assume responsibility.
- Movies which are taken on bus trips are limited to G and PG rating **only**.
- Electronic/musical devices may be used on activity buses, if permissible by sponsor. These are not to be used at school.

Prohibited Items

Items that are disruptive to school activities are not permitted at school. State law prohibits firecrackers, matches, firearms of any type, weapons of any type, tobacco, alcohol, and illegal substances. Possession of these items will lead to disciplinary action at school, including suspension and/or expulsion. If a student has inadvertently brought prohibited or questionable items, please contact a teacher or principal.

Public Display of Affection

Public display of affection must be tempered with some modesty. Students need to limit display of affection for each other to holding hands while in the building or on school grounds. There is zero tolerance for lack of respect to this policy.

Report Cards

Report cards will be disseminated at the end of each 9-week grading period.

- **Elementary Report Cards** provide a score of 1 to 4 on standards in each Wyoming Content and Performance Standard for grades 1-5. Standards Reports indicate your student's proficiency toward grade level standards.
- High/Middle School Grade Scale A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = Below 60%
- Parent-teacher conferences will be scheduled at specific times throughout the year. Please watch for notices.
- Special conferences may be requested by parents and teachers.

School Closure

FCSD2 will send out an Infinite Campus email/text/phone call message at or before 6am in the morning **if** it is determined that school will not be in session normally. This message will go out to all parents and school staff and it will include details about the school closure. **No message will be sent out if FCSD2 decides that school will be in session normally.**

FCSD2 will also post this message to our website at www.fremont2.org as well as on our facebook page at

A school closure means that all of FCSD2 will be closed. The Main-K12, Administration, Bus Barn, and Little Rams buildings will be closed and all staff will be sent home. The Light's On afterschool program will not run in the event of a school closure.

School Nurse

The school nurse will be available during scheduled hours. **All student health issues should be brought to the attention of the school nurse. Students will see the nurse prior to going home due to any illness, regardless of grade level.** When the nurse is out of the building, classroom teachers will handle the basic needs of the students, (bandages, cough drops, lip balm etc.). A complete and thorough health history should be given during student registration on the Health Information Form. If at any time a meeting to discuss the health needs of your child is needed, please arrange to do so.

The school nurse will screen students annually in selective grades for vision and hearing. When completed, parents will receive these results.

Student allergies will be taken seriously when documented correctly. Please be specific when completing the Health Information Form for your child. Specific environmental and food allergies will be listed on this form. If your child requires an Epi pen for allergic reactions, please plan to provide one for them to keep at school. This will also require a medical provider's order and signature. For food substitutions, special diets, or milk a: *“Medical Statement to request Special Meals, Accomodations, and Milk Substitutes”* must be completed and signed by the medical provider.

School Resource Officer - SRO

Our School Resource Officer is a law enforcement officer who provides security and crime prevention services in our school. SROs work closely with administrators in an effort to create a safer environment for both students and staff. The responsibilities of SROs are similar to regular police officers in that they have the ability to make arrests, respond to calls for service, and document incidents that occur within their jurisdiction. School resource officers typically have additional duties to include mentoring and conducting presentations on youth-related issues such as the D.A.R.E. program.

School Services/Programs and Activities

We have many special services and activities available to children throughout the school year including but not limited to:

- Music, Band & Choir
- Physical Education
- School Counselor
- Foreign Languages
- Special Education
- Speech/Language Therapist
- School Social Worker
- OREO Days for Middle and High School
- Title I Intervention
- Expedition: YELLOWSTONE!!
- Teton Science School
- Art
- Book Fair and Library Program
- Pre-Kindergarten and 3-year old preschool programs
- Drama
- Yearbook
- Career and Technical Education for Middle & High School
- Field Trips
- Missoula Children's Theatre
- Student Council
- National Honor Society

Seclusion And Restraint In Schools Code: JLJ-R

It is the policy of Fremont County School District No. 2 to regulate the use of seclusion and restraint with students pursuant to W.S. '21-2-202(a)(xxxii), W.S. '21-3-110(a)(xxxi), and Chapter 42 of the Wyoming Department of Education rules. This policy and the regulation that accompanies it shall govern all regulated use of seclusion and restraint. For further information, read the entire policy. [JLJ-R Seclusion and Restraint](#)

Solicitation (Policy KH)

The district as a whole and its individual schools, including student bodies, shall not participate in general community fund drives or solicitations except as authorized by the superintendent upon the recommendation of the principal or appropriate staff member.

Study Hall

Students may be offered study hall before and after school Monday through Thursday for assignment make-up, sports eligibility or other situations as assigned and conducted by their classroom teacher. Study hall appointments should be mutually communicated between the teacher and the student.

Supplies

F.C.S.D. #2 will furnish textbooks and workbooks. Your child's teacher will inform you of other necessary supplies. Classroom Supply lists are published annually and are available at the office and on the district's website.

Telephone Messages

Messages will be accepted at the office until 3:05 p.m., after that time there will be no guaranteed delivery.

Visitors/Parents/Classroom Visitation

Appointments with teachers or staff members should be scheduled by telephone or email indicating the staff member and the date and time requested for the visit. Visits should be scheduled at least one full school day in advance to allow for teacher notification. The school day extends from 8:00 a.m. to 3:25 p.m.

All campus visitors must:

The school district is using a product called RAPTOR to complete our background checks. All you need to do is come into the office with your driver's license. The license is scanned into the system. Once approved, we can print a visitor badge with your name and photo. Any visitor or volunteer will be screened through the national sex offender registry. Additionally, the system will also allow us to keep track of issues related to the custody of minor children and permit us to "flag" those individuals who have been ordered not to have contact with staff or students. Returning visitors will not need to have their ID scanned as the system retains their information. Volunteers will have additional background checks through the National Criminal Database and Terrorist Watchlist.

- Enter and leave the school through the main door and be as quiet as possible.
- Not interfere with any school activity during the visitation.
- Not disrupt or cause disorder to any class, office, or school activities.
- Any individual who disrupts a school site or fails to follow school rules and /or procedures is subject to removal from the school site and may be further restricted from visiting the school.

Volunteers

- You are encouraged to volunteer to help in a variety of ways at our school.
- Your child's teacher may ask you to volunteer in the classroom to model reading, listening to children read, help organize a classroom party, etc.
- Please visit the principal or secretary for more information about volunteering.
- Your ideas and thoughts concerning assisting in other areas, or volunteering are *welcome* and *valued*.
- Volunteers will be asked to sign in with the office.
- The Booster Club is a parent organization which supports student activities.
- A volunteer serves and his/her tenure is totally at the discretion of the district administrator.
- A **Volunteer** is an adult (18 years of age or older) individual who works on an occasional or regular basis at school sites or other educational facilities to support the efforts of professional personnel. Volunteers work with students under the immediate supervision and direction of a certified employee. The need for volunteers will be driven by our staff who will identify when those services are needed. Volunteers are serving in that capacity without compensation or employee benefits. Volunteer contact is defined as routine interaction with one or more children and care, supervision, guidance or control of one or more children. Volunteers need to complete the district's volunteer registration form in addition to completing the required background check prior to starting their duties. Verification could take up to 3-4 days to complete once we have the form and background check submitted. **(Board Policy IJOC)**

Withdrawal from School

- Withdrawal from school requires that a student check in all books, laptop/electronics, and other district property. Transcripts, report cards or any other records may be held until all fees, books, laptop/electronic devices, library fines, lunch accounts, and any other financial obligations have been paid. Checkout forms must be obtained from the principal's office.
- The Board of Trustees of F.C.S.D. #2 reserves the authority to deem no credit, grade, or diploma to be awarded until such time a student has met the district's requirements for such credit, grade, or diploma and the student has made payment for all indebtedness due the district.
- EARLY CHECKOUT: If a student checks out before the school year is over, they may receive 0's on missed work including final exams. Final exams will not be given early unless prior arrangements are made with the teacher. The only excused absences will be: medical-with documentation from doctor, funeral-immediate family.
- A parent/guardian signature will be required on the student check-out form.

Code: JRA

STUDENT RECORDS

An accurate cumulative record shall be maintained for every child enrolled in the schools of this district. Data in the cumulative record shall be factual and objective. The cumulative records shall be limited to identifying data, academic work completed, level of achievement, attendance data, health data, standardized test scores, and family information.

Parents shall have an opportunity for a hearing to challenge the content of their child's school records, to insure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any inaccurate, misleading, or otherwise inappropriate data contained therein.

Access to a student's cumulative record shall be limited to authorized school personnel, students, parents and legal guardians of the student. Any other access will require a subpoena or the written permission of the parent or legal guardian.

Whenever a student has attained eighteen years of age, or is attending an institution of post-secondary education, the permission or consent required of and the rights accorded the parents of the student shall be accorded to the student.

District officials will forward transcripts from the cumulative record upon the request of bona fide educational institutions, parent, legal guardian, or the student if he has attained eighteen years of age or is attending an institution of post-secondary education.

With the exception of the high school transcript, high school grade reports, and attendance records, all material in the student cumulative record shall be destroyed five years after the student has or would have completed the 12th grade in the school district.

THE MCKINNEY-VENTO HOMELESS ASSISTANCE ACT Subtitle VII-B, is a federal law that entitles children who are homeless to a free, appropriate public education, and requires schools to remove barriers to their enrollment, attendance, and success in school. Fremont County School District No. 2 complies with all facets of this legislation.

Please visit the following websites for additional information about this act:


(Please note that these links will take you outside of Fremont County School District #2 website.)

<http://www.ed.gov/programs/homeless/guidance.pdf>

http://www.serve.org/nche/downloads/briefs/who_is_homeless.pdf

Homeless liaison for FCSD#2 is Tad Romsa, K-12 Principal at (307) 455-5510 or tromsa@fremont2.org

INFORMATION FOR PARENTS



IF YOUR FAMILY LIVES IN ANY OF THE FOLLOWING SITUATIONS:

In a shelter

◆

In a motel or campground due to the lack of an alternative adequate accommodation

◆

In a car, park, abandoned building, or bus or train station

◆


Doubled up with other people due to loss of housing or economic hardship


Your school-age children may qualify for certain rights and protections under the federal McKinney-Vento Act.

Your eligible children have the right to:

- Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference and is feasible.
 - * If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

If you believe your children may be eligible, contact the local liaison to find out what services and supports may be available. There also may be supports available for your preschool-age children.





Local Liaison	State Coordinator
Tad Romsa, FCSD2 K-12 Principal (307) 455-5510	Shannon Cranmore 307-777-3672

If you need further assistance with your children's educational needs, contact the National Center for Homeless Education:
 1-800-308-2145 * homeless@serve.org * www.serve.org/nche

NOTICE OF CHILD FIND

Fremont County School District #2 is responsible for Child Find identification and evaluation for all students suspected of having a disability residing in the district. This includes children ages 3 through 21 years of age who are in public schools, private schools, are being homeschooled, or are kindergarten eligible, but not enrolled. Early identification and intervention is essential to help ensure school success. If a child is having significant difficulty with vision, hearing, speech, behavior, is experiencing slow development typical for his/her age, physical impairments, or learning difficulty, he/she may be a child with a disability. For support, referral or evaluation please contact Tad Romsa, K-12 Principal at 307-455-5510. The district provides voluntary Child Find screening services through coordination with Child Development Services of Fremont County. Fremont County School District No. 2 meets the mandated Child Find requirements of the IDEA.

PUBLIC NOTICE

Code: KIB

SEX OFFENDERS ON SCHOOL PROPERTY

Pursuant to Wyoming Statute §6-2-320, effective July 1, 2010, registered sex offenders requesting permission to be on school property under conditions not already specified under this law, are required to have written permission.

In compliance with this law, registered sex offenders seeking written permission to be on school property, or to attend a school event located elsewhere, are required to submit the form (KIB-E) to the appropriate principal no later than three (3) school days in advance of the date he/she is requesting.

A reply to this written request will be given prior to the requested date. Only the Superintendent may grant permission for this request after consulting with the appropriate principal.

The district shall inform its staff and students/parents by notice published annually by the school district either by including such notice with annual notices published in the local newspaper or by other notice directly provided to staff and students or the parents of minor students that the staff member and/or student/parent can obtain information regarding sex offenders either employed by the school district or attending a school at the school district by contacting local law enforcement (police or sheriff's department) having jurisdiction over the school campus as required by W.S. §7-19-303(h).

CODE: JRAC

STUDENT PRIVACY PROTECTION AND PARENTAL RIGHT OF INSPECTION TO CERTAIN MATERIAL

The parents of a student enrolled in Fremont County School District Number Two shall have the right to inspect, upon written request, a survey created by a third party before the survey is administered or distributed by the school to the student. Upon receiving such written request, the school shall provide the parent requesting such survey information, a copy of the survey within two (2) business days of receiving the request. The school shall ensure that it will give a copy of the survey to the parent prior to administering or distributing the survey to that parent's child. The school district recognizes that students are not required to respond to surveys requesting certain types of information. Specifically, the student is not required to provide information regarding the following issues:

- political affiliations or beliefs of the student or the student's parent;
- mental or psychological problems of the student or the student's family;
- sex behavior or attitudes; illegal, antisocial, self-incriminating, or demeaning behaviors;
- critical appraisals of other individuals with whom respondents have close family relationships;
- legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- religious practices, affiliations or beliefs of the student or the student's parents; and
- income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Upon the school's receipt of a survey requesting information described by any of the subjects above, the school district shall, within a reasonable time before distributing that survey, give notice to parents of the students to whom the survey is directed. This notice shall inform the parents of their right to inspect the survey. The notice shall further notify the parents that their child is not required to respond to those particular subjects listed above. If a parent desires that his/her child shall not take the survey, that parent must notify the school in writing of his/her request.

Any parent of a student of Fremont County School District Number Two may, upon written request of the parent, inspect any instructional material used as part of the educational curriculum for the student. Such written request shall be delivered to the Principal's office. Upon receiving such written request, the Principal, or his/her designee shall respond to the written request by notifying the parent when he/she may inspect the requested material. The Principal or his designee shall respond within a reasonable time following the receipt of such written request, and shall make the requested materials available for inspection

within a reasonable time following receipt of such written request. The materials shall be open to inspection by the parent who requested such inspection during the normal business hours of the school.

From time to time, the school district may deem it necessary to perform physical examinations or screenings on students. Such screenings may include, but not be limited to, hearing screening, vision screening, physical examinations, and other examinations or screenings for the general health and welfare of the students. Each year at the beginning of the school year, the school district shall directly notify the parents of the specific or approximate dates during the school year when the physical examinations or screenings are scheduled or expected to be scheduled. The school district may require students to obtain physical examinations prior to participating in any athletic or extra-curricular activities. The school shall notify the parents of any non-emergency, invasive physical examination or screening that is a) required as a condition of attendance; b) administered by the school and scheduled by the school in advance; and c) not necessary to protect the immediate health and safety of the student or of other students. Parents who do not want their child to participate in such screening or examination must deliver written notice prior to the date of such scheduled screening or examination, and such written notice shall specifically state that the parent does not want his/her child to be subject to the particular screening or examination. The school district may also perform physical examinations or screenings without notice to the parents in an emergency situation where a student has been injured in a manner which requires immediate attention.

Occasionally, the school may administer surveys involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information, or for otherwise providing that information to others for that purpose. The school district shall notify parents at the beginning of the school year when such surveys may be administered, or when they are expected to be scheduled. In the event of the administration of such a survey, the school district will take measures to protect student privacy, according to District Policy and Procedures JRA and JRA-R.

Each parent of a student at Fremont County School District Number Two shall have the right, upon written request, to inspect any instrument used in the collection of personal information in the above paragraph before the instrument is administered or distributed to the students.

Code JB EQUAL EDUCATIONAL OPPORTUNITIES

To the extent possible every pupil of this school district will have equal educational opportunities and shall not be discriminated against regardless of race, color, national origin, sex, age, disability, religion, sexual orientation or gender identity. No student shall on the basis of race, color, national origin, sex, age, disability, religion, sexual orientation or gender identity be excluded from participating in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted by the District specifically including, but not limited to, access and participation in course offering, athletics, counseling, employment assistance, and extracurricular activities. The District shall comply with its policy relating to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion, sexual orientation or gender identity as is specifically set forth in Policy AC.

Code: AC NONDISCRIMINATION

This district is committed to a policy of nondiscrimination in relation to race, color, national origin, sex, sexual orientation, gender identity, transgender status, age, disability, and religion. This policy should prevail in all matters concerning staff, students, education programs and services, and individuals with whom the school district does business.

The school staff should establish and maintain an atmosphere in which students can develop attitudes and skills for effective, cooperative living, including:

- a) respect for the individual regardless of economic status, intellectual ability, race, color, national origin, sex, sexual orientation, gender identity, transgender status, age, disability, or religion;*
- b) respect for cultural differences;*
- c) respect for economic, political, and social rights of others;*
- d) respect for the rights of others to seek and maintain their own identities.*

The school district, in keeping with the requirements of state and federal law, will strive to remove any vestige of prejudice and discrimination in employment, assignment, and promotion of personnel; in location and use of facilities; in educational offerings and instructional materials.

All employees, students, and community members are hereby notified that this district does not discriminate on the basis of sex in educational programs receiving federal or state financial assistance and that it does intend to comply with Title IX of the educational amendments of 1972 and as subsequently amended. Any student or their parent, or employee who has a complaint relating to sexual harassment, is referred to policy ACA and the procedures set forth therein.

The district shall strive to inform students, parents, employees, and the general public that all educational programs, specifically including vocational opportunities, are offered without regard to race, color, national origin, sex, sexual orientation, gender identity, transgender status, age, disability or religion. In order to accomplish this, a statement of nondiscrimination shall be included in the faculty and student handbooks, if any, and shall be published at least once a year in a newspaper of general circulation in the district. The notice shall include a reference to the person and the address and telephone number of the staff member designated to coordinate civil rights compliance. For purposes of this district, that person shall be the K-12 Principal.

All students shall be permitted to enroll in vocational educational programs as well as other school programs without consideration of their race, color, national origin, sex, sexual orientation, gender identity, transgender status, disability, or religion. To the extent that a prerequisite class may be required before admission, such prerequisite class shall be open to students on a nondiscriminatory basis. No student shall be denied admission on account of their limited English language skills.

Counselors shall not use counseling materials and activities or promotional and recruitment efforts that discriminate in any manner and counselors shall not direct or urge any student to enroll in a particular class program on account of that student's race, color, national origin, sex, sexual orientation, gender identity, transgender status, disability, or religion. All students shall have equal opportunities available to participate in cooperative education, work study, and apprenticeship training programs either now offered or which may be offered in the future.

All employees of this district shall be hired, retained, promoted, transferred, compensated or, if necessary, terminated without regard to their race, color, national origin, sex, sexual orientation, gender identity, transgender status, age, disability, or religion.

Students with disabilities shall be admitted and given equal access to programs and shall not be denied access to vocational education programs or other courses because of architectural or equipment barriers or because of the need for related services or

auxiliary aids to the extent reasonable to accommodate the disabled. To the extent possible, disabled individuals shall be placed in regular vocational education programs and education courses.

Legal references: W.S. 21-4-301, 21-7-302, Wyoming Constitution, Article 7, 10 Civil Rights Act of 1964 as amended in 1972, Title VI, 34 CFR, Part 100, Title VII Executive Order 11246, 1965, as amended by Executive Order 11375 Equal Employment Opportunity Act of 1972, Title VII Education Amendments of 1972, Title IX (P.L. 92-318), 34 CFR Part 106, Section 504 of the Rehabilitation Act of 1973, 34 CFR, Part 104 and the Age Discrimination Act of 1975 and as amended.

FREMONT COUNTY SCHOOL DISTRICT #2

Notification of Rights under FERPA

For Elementary and Secondary Schools

NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- (1) The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- (2) The right to request the amendment of the student’s educational records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the School principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- (3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records, including disciplinary records relating to suspension and expulsion, without consent to officials of another school district in which a student seeks or intends to enroll.

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Fremont County School District #2 will make available to the public directory information pertaining to students at Fremont County School District #2. Directory information includes the following: the student’s name, address, telephone listing, electronic mail address, photograph, video or any other electronic media, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, the most recent previous education agency or institution attended, and degrees and awards received. If you are unwilling to allow any or all of the above-described directory information to be released without your consent, you must notify the Office of the Superintendent within thirty (30) days from the date of this notice.

JRA-E (3)

FREMONT COUNTY SCHOOL DISTRICT NO. 2

NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent *before* students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

- *Receive notice and an opportunity to opt a student out of-*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

- *Inspect*, upon request and before administration or use -
- Protected information surveys of students;
- Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

The School District has developed and adopted policy/administrative regulation JRAC, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. School District will also directly notify, such as through U.S. mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. School Districts will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office / U.S. Department of Education
400 Maryland Avenue, SW Washington, DC 20202-5920

Fremont County School District No. 2

Section 504

Annual Publication of Notice to Parents/Guardians

Policy of Nondiscrimination on the Basis of Disability in Programs and Activities

1. Section 504 of the Rehabilitation Act of 1973 is federal civil rights legislation for people with disabilities.

The legislation is designed to prevent any form of discrimination based on disabilities.

Under Section 504, a person is considered to have a disability if that person

- 1) has a physical or mental impairment which SUBSTANTIALLY LIMITS one or more of such person's MAJOR LIFE ACTIVITIES
- 2) has a record of such impairment, or
- 3) is regarded as having such an impairment

The act defines MAJOR LIFE ACTIVITY as functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Dual Eligibility: Many students will be eligible for educational services under both Section 504 and the Individuals with Disabilities Education Act (IDEA). Students who are eligible under the IDEA have many specific rights that are not available to students who are eligible solely under Section 504. "Parents Rights in Special Education" (P.R.I.S.E.) is a handbook prepared by the Wyoming Department of Education and is available through the school district's Special Education Department and sets out the rights assured by the IDEA. It is the purpose of this document to set out the rights assured by Section 504 to those disabled students who do not qualify under the IDEA.

To find out if your child is eligible for Section 504 services:

1. Contact the principal to make a formal request for assistance for your child. Be prepared to discuss your child's special needs, and how it is affecting one or more major life activity, contact Cindy Lewis the FCSD#2 Schools' 504 Compliance Officer, at (307)-455-5511 to receive 504 information and guidance concerning the district's 504 procedures.

2. Once you provide the necessary information, and after further investigation and assessment, a decision will be made about whether your child is eligible for Section 504 services. You will be asked to participate in the assessment(s) and determination of eligibility. You will be informed of the decision within 30 days of the determination.

3. If your child is eligible for Section 504 services, a 504 Accommodation Plan will be developed to insure implementation and documentation of services.

4. If you as parent/guardian disagrees with the determination made by the district you have the right, under Section 504 to procedural safeguards. Section 504 regulations listed below include but are not limited to the following rights for parents and students.

- right to be informed by the district of specific due process rights
- right for the child to have access to equal academic and non-academic school activities
- right for the child to have an appropriate education in the least restrictive setting, which includes accommodations, modifications and related services
- right to notice regarding referral, evaluation, and placement
- right for the child to have a fair evaluation conducted by a knowledgeable person(s)
- right to an administrative appeal process
- right to examine and obtain copies of all school records

Publish: Dubois Frontier, Legals – August and January annually

Policy: ACE

NOTICE OF NON-DISCRIMINATION

Fremont County School District No. 2 does not discriminate on the basis of race, color, national origin, sex, age, disability, religion, sexual orientation or gender identity in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. The lack of English language skills shall not be a barrier to admission or participation in the activities and programs. Fremont County School District No. 2 also does not discriminate in its hiring or employment practices.

As required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator. Fremont County School District No. 2, Civil Rights Coordinator/Superintendent, P.O. Box 188, Dubois, WY 82513 or 307-455-5545

Code: JII

STUDENT (OR PARENT) GRIEVANCES

A grievance is a written allegation by a student and/or the student's parent of a violation of Board policy, administrative regulation, or of a written school rule or regulation pertaining to students. The term "grievance" will not apply to any matter for which the method of review is prescribed by law or where the Board is without authority to act. The school district has prescribed other policies pertaining to complaints involving discrimination and/or sexual harassment. Any student or his parents having a complaint involving discrimination or sexual harassment should use the applicable policies and procedures pertaining to those kinds of complaints.

For grievances as defined in this policy, the student is encouraged to present such grievance first to his/her teacher if the grievance involves the teacher, and if not, then to the building administrator. In those instances where satisfactory results or adjustments cannot be made by the teacher, the matter may be taken up with the building administrator.

If the matter cannot be satisfactorily resolved by the Principal within five (5) working days after the grievance is submitted in writing, then the matter may be referred to the superintendent.

If the grievance is not satisfactorily resolved by the superintendent within five (5) working days thereafter or any extension agreed to by the grievant, then the matter may be referred to the Board of Trustees.

Any grievance submitted to the Board of Trustees must first have been considered by the building administrator and the superintendent. The Board shall consider the grievance at its next board meeting first occurring not less than five (5) working days after submission of the grievance to the Board of Trustees. The decision of the Board of Trustees shall be final.

Code: KBDA

PARENT AND FAMILY ENGAGEMENT POLICY (TITLE I SCHOOLS)

The Every Student Succeeds Act (ESSA) requires meaningful parent involvement in their children's education. ESSA requires that all school districts that receive Title I funds have a written parent and family engagement policy. This policy shall be developed jointly with and agreed upon by both educators and parents. It shall be provided to parents and educators of children participating in Title I programs. This policy shall be evaluated annually to determine that worthwhile strategies to encourage and maintain parental involvement are in place. This policy sets forth how the District will involve parents in developing its Title I plan and how parents will be informed of ways they can be included in decision-making for the program. The intent of this policy is to involve parents and family as partners in the process of school review and improvement, in activities to improve student academic achievement and school performance, and to have an integral role in assisting in their child's learning. Meaningful efforts will be made to ensure involvement, along with community members, "mainstream" students' parents, parents of students with disabilities, limited English proficiency, and other categories often needing supplemental assistance in order to attain proficient levels of achievement.

The District shall annually, by the end of September, through newsletters to parents, website postings, media reporting, and building-level Parent Advisory Council meetings, inform parents regarding the status of District schools as it relates to the Elementary and Secondary Education Act (ESEA), "Every Student Succeeds Act" (ESSA), student achievement results and concerns, and explain the program and the rights of parents to have meaningful involvement in the planning, review and improvement of the Title I program. The District shall offer, in addition to an annual meeting, a flexible number of meetings at times determined most appropriate to gather parental involvement in developing, reviewing and evaluating on an ongoing basis this Parent and Family Engagement Policy.

Parents shall be notified of:

- a. their right to examine staff members' qualifications related to the ESSA requirement that parents of Title I students be allowed to request the qualifications of teachers and paraprofessionals providing services to their child (see policy GBJ);
- b. their rights regarding their child's attendance site or participation in programs focused on school improvement;
- c. assurances that all students in the District shall be involved with state-required assessment, with alternate assessments or exclusions only as allowed under Wyoming Department of Education guidelines;
- d. the District's commitment to offering training annually, to parents, related to activities in the home which reinforce student progress in such areas as reading, mathematics, science, self-esteem, and others;
- e. their right to be informed about progress and to be involved with decision-making regarding their child's educational program, and in a language appropriate to their circumstances;
- f. Consolidated Grant resources available for use in parent activities including training, out-of-district school site visitations, and support for meeting expenses including child care, transportation, and supplies;
- g. that the District shall provide opportunities for parents to meet individually with staff, at times as convenient as practicable, to discuss student progress and concerns. Evening sessions often allow more extensive parent participation, due to constraints resulting from employment considerations. Parents will be informed of internet-based, secure information which they may retrieve, on a daily basis if so desired.
- h. their right, if they are homeschooling parents, to have access to federally-funded programs such as Title I, Special Education, and staff development training, and that their children may participate in annual state-mandated assessments;
- i. requirements as mandated by State standards, State assessments, and requirements for graduation.

The School District and parents will develop a school-parent compact that outlines how parents, students and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate. The School District will offer assistance to parents in understanding the education system and the state standards, and how to support their children in achievement. The District will provide materials and training to help parents work with children. The District will educate teachers and other school staff, including school leaders, in how to engage families effectively. The District will coordinate with other federal and state programs, including preschool programs. The District will provide reasonable support the parents may request and provide information in a format and language parents can understand.

TITLE I STATE AND LOCAL DISTRICT REPORT CARD INFORMATION

State and local school district report cards are critical tools for promoting accountability for schools, local school districts, and States by publicizing data about student performance and program effectiveness for parents, policy makers, and other stakeholders.

Report cards help parents and the general public see where schools and districts are succeeding and where there is still work to do.

A well-informed public is an important resource in the school and district improvement process.

In the same way that data enable educators to make better decisions about teaching and learning, data can also help parents and other community members work more effectively with educators and local school officials to promote school change. Additionally, the more parents and community members know about the academic achievement of their children and their schools, the more likely they are to be involved in their local schools and the public school system. Equipped with information on academic results and teacher quality, parents and community members can make better decisions and choices. For these reasons, States and LEAs receiving Title I funds must prepare and disseminate annual report cards.

Please see the following link for our district and State report cards:

<https://sites.google.com/fremont2.org/fcsd2districtreportcard/home>

District Title I Parent Advisory Council/School-Parent Compact

A District Title I Parent Advisory Council, composed of 1 to 2 parents from each of the District's Title I schools, shall meet a minimum of twice annually with the District Title I Director and Title I staff to address the areas described below. The required meetings shall occur in October and May, following building-level meetings in September and April.

October:

1. Review of present implementation progress from previous May's planning and parent input.
2. Information regarding training opportunities for parents and staff.
3. Review of current priorities and solicitation from parents for additional considerations.
4. Review reports from building-level meetings and consider for adoption recommendations from those meetings.
5. Make recommendations having the intent of encouraging parent participation in Title I-related activities.

May:

1. Review parent training activities from the present school year, and make recommendations regarding their continuation, expansion, or modification.
2. Provide input into the proposed Title I activities for the following school year, under the Consolidated Grant application prepared annually in June.
3. Recommend additional parent training activities for the next school year.
4. Report on parent input at the building level to school improvement planning.
5. Review this Parent and Family Engagement Policy and School-Parent Compact for content and effectiveness of the policy in improving the quality of District Title I schools. Recommendations will be made, if necessary, for changes.

Building Level Parent Involvement/School-Parent Compact

Each Title I school shall have a committee composed of parents of Title I students, which shall meet a minimum of twice annually (September and April) with building Title I staff and administration. Each such committee shall select the parent representative(s) who will serve on the District Title I Parent Advisory Council. Among the responsibilities of each committee shall be:

- a. providing support as appropriate for the school's parent conference activities including information gathering, registration, and other help to improve school-community communication;
- b. providing input to the building's School-Parent Compact, particularly in areas related to parent training, instructional support in the home, and other topics focusing on student performance;
- c. providing building-level recommendations to be taken to the District Title I Advisory Council, addressing the topics listed in that body's description of responsibilities;
- d. involving, as appropriate, staff from "feeder" preschools.

Each Title I school shall provide written progress reports to parents concerning their child's academic performance, on a regular basis, and shall schedule parent conferences a minimum of twice annually for individual sessions. In some instances, meetings may be held more frequently to address significant concerns or problems.

Title I parents will be involved in the School-Parent Compact. The Compact shall outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will communicate, build and develop a partnership to help children achieve the District's high standards.

Of the Title I funds received by the District, not less than one percent (1%) shall be mandated to fund family engagement with the District sending at least ninety percent (90%) of those funds directly to the Title I school.

Fremont County School District #2
2023-2024 Dubois Elementary & Middle School
Title I School-Parent Compact

Dubois Elementary & Middle School and the parents of the students participating in the activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and the parents will build and develop a partnership that will help children achieve the State's high standards.

School Responsibilities

Dubois Elementary & Middle School will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

In order to assure achievement of this goal, Dubois Elementary & Middle School will:

- Implement a curriculum that aligns to the appropriate grade-level standards.
- Monitor teachers' preparation for implementation of a standards-aligned curriculum through lesson planning.
- Support the use of differentiated instructional techniques in every classroom, including the use of technology when/where appropriate.
- Implement the use of data to drive instructional decisions throughout the year using multiple measures.
- Implement a Response to Intervention (RTI) Program to meet the needs of identified students who are struggling in Math and ELA.
- Focus professional conversations around the three essential questions for student achievement:
 - What do we want each student to learn?
 - How will we know when each student has learned it?
 - How will we respond when a student experiences difficulty?

- 2. Hold parent-teacher conferences during which this compact will be the foundation as it relates to the individual child's achievement.**

Dubois Elementary & Middle School hosts an annual Back to School Night as well as parent-teacher conferences. Dubois Elementary & Middle School encourages a two-way open-line of communication. At any time, a parent or teacher may request a meeting.

- 3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:**

- Dubois Elementary and Middle School provides quarterly report cards to all students.
- Students receiving additional services through RTI or Special Education receive additional updates of their progress.
- All teachers use a live parent portal that includes up-to-date attendance and academic achievement data. (Infinite Campus)
- Assessment results and related reports are communicated to parents.

- 4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:**

At Dubois Elementary and Middle School, we believe questions are best addressed at the appropriate level. Therefore, any concern related to the classroom is first referred to the classroom teacher. Parents are encouraged to e-mail or directly phone their child's teacher with any concerns. We work to provide parents a response within 24-48 hours of any contact.

5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities, as follows:

Parents may:

- Attend field trips with students
- Attend special classroom events and student presentations
- Attend special school-wide events

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitor attendance.
- Ensure that homework is completed
- Volunteer in child's classroom.
- Participate, as appropriate, in decisions relating to my child's education.
- Stay informed about my child's education and communicate with the school by promptly reading all notices (including those posted to the website) from the teachers, the principal, and other district administration.
- Serve to the extent possible, on parent advisory/involvement groups.
- Support school discipline and attendance policies and procedures.

STUDENT TECHNOLOGY USE POLICY

Acceptable Use

The intent of this section is to ensure that **ALL** uses of the district's computer network are consistent with the district's mission statement, strategic plan and Fremont County School District #2 graduation criteria. Such access serves as a natural extension of the educational lessons learned within the classroom by:

- Providing access to educational resources and reference materials.
- Reinforcing the specific subject matter taught.
- Requiring the use of critical thinking skills.
- Promoting tolerance for diverse views.
- Teaching socially appropriate forms of civil discourse and expression.

These expectations do not attempt to define **ALL** required or prohibited behavior by users, but rather an operating framework for the user to follow. Each user **MUST** exercise good judgment and appropriate conduct. For purposes of these expectations, the district's "computer network" includes all the district's computers and peripheral equipment (including, but not limited to, telephones and fax machines), the District's local and/or WiFi network, and access to the Internet through district computers or the district's local and/or WiFi network.

Opportunities and Risks of Computer Network Use

Fremont County School District #2 believes the value of information, interaction and benefits that access to the district's computers and the Internet offers far outweighs the potential hazards of its use, and that more would be lost by not providing its students, faculty and staff access to this technology and information.

An inherent risk of making these global network resources available is that some users might encounter sources that could be considered controversial or inappropriate. Because global information resources are transitory and uncontrolled, the school cannot predict or totally control what users may or may not locate. The District has chosen, on a "best effort" basis, to limit access only to educationally appropriate resources. This "best effort" basis would include, but not be limited to, the following:

- Staff supervision
- Security software
- User training

Fremont County School District #2 does not support or condone access to educationally inappropriate resources.

Users **MUST** utilize good judgment when accessing global information resources and be wary of the integrity and content of the information resources, regardless of the source of the technology.

The district will provide students with a student email account that can be accessed through any computer with Internet access. The district may review all files, including electronic communications that are created on, stored on or sent to, from or via the computer network. The district reserves the right to participate and cooperate fully in any investigation requested or undertaken by either law enforcement authorities or a party alleging to have been harmed by the use of the district's computer network. Evidence of illegal activity may be reported or turned over to appropriate authorities.

No use of the district's computer network is guaranteed to be error-free and totally dependable, therefore it cannot be held liable for any unforeseen difficulties that may arise. The district cannot be held accountable for information that is retrieved through the use of technology.

User Conduct and Responsibilities

Guidelines for access to the district's computer network within this document apply to **ALL** students, administrators, faculty, staff and other employees of the district. These guidelines are not all-inclusive. A user who commits any act of misconduct not specified may also be subject to disciplinary action. Disciplinary actions are consistent with district policies governing such behavior, such as its policy on student behavior and staff contacts.

The district's computer network is part of the educational curriculum and not intended to be used as a public forum for general use. Access to the computer network is a privilege - not a right - and carries with it responsibilities. **ALL** users of the district's computer network are expected to abide by district policies and rules of behavior. These guidelines are provided here so that users are aware of the responsibilities that the use of technology places upon them.

Users have the opportunity to access the district's computer network for **educational or professional purposes only**. Exercising that privilege requires that the user accept the responsibility for all material they access, view, download and/or produce. It is necessary for users to evaluate the validity of the information they access via the district's computer network and acknowledge the source of information when appropriate.

ALL users of the district's computer network are representatives of FCSD #2 and should act accordingly. Guidelines for acceptable use include, but are not limited to, the items listed below. Users will:

- Use appropriate language.
- Avoid offensive or inflammatory dialogue.
- Adhere to copyright rules and assume that any software that they did not create is copyrighted (unless it is labeled "freeware" or "public domain").
- Not reveal any personal information (i.e., address, phone number, etc.) for themselves or others.
- Note that email is not guaranteed to be private. People who operate the school information systems do have authorized access to email; others may have access if authorization has been provided by appropriate school personnel.
- Use technology only for legal activities.
- Be responsible at all times for proper use of their access privileges and avoid impersonation, anonymity or unauthorized sharing of security measures and/or their account(s).
- Take responsibility for any technology-related activities that they borrow or are used under their account or password.
- Maintain integrity of technological resources from viruses, physical abuse, potentially damaging messages, etc.
- Respect the rights of others to utilize technological equipment by not utilizing it for non-school purposes.
- Abide by any and all policies and procedures of networks, systems and information resources linked by and through school technology.

Misuse of the district's computer network constitutes gross disobedience or misconduct and is unacceptable. Examples of this misuse are any that:

- Disrupt the proper and orderly operation and discipline of the school.
- Threaten the integrity or efficient operation of the district's computer network.
- Violate the rights of others.
- Are socially inappropriate or inappropriate for a student's age or maturity level.
- Are primarily intended as an immediate solicitation of funds.
- Are illegal or for illegal purposes of any kind.

Use of the district's computer network for any unacceptable use will result in the suspension or revocation of computer network privileges, disciplinary action, and/or appropriate legal action.

Examples of district computer network misuse that will result in disciplinary action include, but are not limited to, the following:

- Using obscenities or inflammatory dialogue.
- Taking any steps that threaten, or which may be reasonably interpreted to threaten, any person, group of persons, building or property with harm, regardless of whether the user intends to carry out such a threat.
- Harassing other users.
- Using another user's account(s).
- Misrepresenting oneself as another user.
- Violating the rights of others or their privacy and safety.
- Accessing, viewing, downloading, displaying, transmitting, creating, or otherwise possessing or disseminating material that contains pornography, obscenity, or sexually explicit, pervasively lewd and vulgar, indecent or inappropriate language, text, sounds or visual depictions.
- Accessing district blocked Websites, via codes or other improper routes.
- Using technology resources for personal business or commercial, private or personal financial gain, including gambling.
- Vandalizing data, programs, networks or information resources.
- Degrading or disrupting systems or equipment.
- Damaging technology hardware or software - **Students will be held financially responsible for intentional damage.**
- Spreading computer viruses.
- Gaining unauthorized access to resources or entities.
- Violating copyright laws or other intellectual property rights.
- Using technology resources for illegal activities.
- Accessing, using or possessing any material in a manner that constitutes or furthers fraud (including academic fraud), libel, slander, plagiarism or forgery.
- Attempting to commit any action that would constitute an unacceptable use if accomplished successfully.

Violations of these guidelines and/or district policy will be dealt with seriously. Consequences may include, but are not limited to, loss of access to the district's computer network. Users are subject to additional consequences as described in the district's policies and regulations. Illegal activities may also result in referral to law enforcement officials.

District Responsibilities and Confidentiality

The district reserves the right to monitor and log the use of its technology and computer network, monitor network utilization by users, and examine user files and materials as needed. Therefore, users cannot expect absolute privacy from district personnel as it relates to the use of the district's computer network. Users must recognize that there is no assurance of confidentiality with respect to access to transmissions and files, by persons outside or from persons inside our district. FCSD #2 reserves the right to deny individual users access to specific technology as a consequence of misuse.

Disciplinary Actions

Failure to comply with these expectations and/or the regulations governing the use of the district's computer network will result in disciplinary action. FCSD #2 reserves the right to deny individual users access to the district's computer network as a consequence of misuse.

Minimum action:

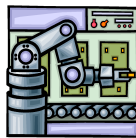
- Staff/user conference or reprimand

Additional actions as deemed appropriate:

- Staff/parent contact for student misuse
- Referral to administration for student discipline
- Loss of access to specific technology and/or designated areas for a minimum of three days to two weeks (**Note:** Multiple infractions may result in extended or permanent loss of technology privileges)
- Confiscation of inappropriate item(s)
- Restitution/restoration
- Administrative and/or Board of Education action, including suspension and expulsion

CAREER & TECHNICAL EDUCATION OPPORTUNITIES FOR STUDENTS OF FCSD#2

Fremont County School District #2 does not discriminate on the race, color, national origin, sex, age, disability, religion, sexual orientation or gender identity in admission to its programs, services, or activities, in access to them, in the treatment of individuals, or in any aspect of their operations. Fremont County School District #2 Career and Technical Education department does not discriminate in enrollment or access to any of the programs available including Animal Systems, Natural Resources Systems, Design/Pre-Construction, Manufacturing Production Process Development, Engineering & Technology. The lack of English language skills shall not be a barrier to admission or participation in the activities and programs. Fremont County School District # 2 also does not discriminate in its hiring or employment practices. This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator: Steve Splichal, PO Box 188, 700A North First Street, Dubois, WY 82513



Think first, is it:

TTrue
Helpful
Inspiring
Necessary
Kind

**if not, then don't say it,
text it, or post it!**

2
safe tell™ Wyoming
Make a Report. Make a Difference.

1-844-WYO-SAFE www.safe2tellwy.org

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App Store

GET IT ON
Google play

Middle & High School Coaches

HS Football Head –	David Trembly
HS Football Asst. –	Dan O’Brien
HS Volleyball Head –	Katrina Dingman
HS Volleyball Asst. –	Rheannon Allred
HS Girls BB Head –	Mike Marcus
HS Girls BB Asst. –	Piper Naylor
HS Boys BB Head -	Warren Johnson
HS Boys BB Asst. -	
HS Wrestling Head –	David Trembly
HS Wrestling Asst. –	Brock Baker
HS Track Head –	David Trembly
HS Track Asst. –	
HS Track Asst. -	
MS Volleyball Coach–	Anna Hinkle
MS Volleyball Coach –	Brian Oseredzuk
MS Football Head –	Brock Baker
MS Football Asst. –	Sampson Rich
MS Boys BB Head –	
MS Boys BB Asst. –	
MS Girls BB Head –	Mike Marcus
MS Girls BB Asst. –	Piper Naylor
MS Wrestling Head –	Rio Stafford
MS Wrestling Asst -	Brock Baker
MS Track Head –	Becky Wadge
MS Track Asst. –	Dani Gilgen
MS Track Asst. –	Rheannon Allred

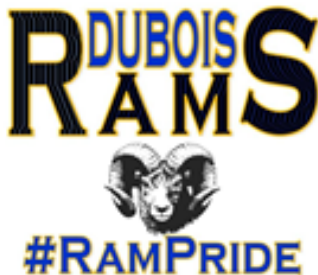


Middle & High School Activity & Club Sponsors

- MS Class Sponsors: Mr. Reese & Mrs. Wilson
- Freshman Sponsor..... Greg Kandt
- Sophomore Sponsor..... Mrs. Schwessinger
- Junior Sponsor..... Lidia Haughey
- Senior Sponsor David Trembly
- Athletic Director David Trembly
- Drama Coach..... tbd
- Missoula Children’s Theater..... Jacinda Wilson
- NHS Sponsor..... Nicole Miller
- DHS Student Council: Lidia Haughey
- DMS Student Council: Kelli King
- Yearbook Club..... Nicole Miller

Dubois K-5 School Supplies List

2023-2024

Ms. Graff's Kindergarten	Mrs. Martin's First Grade	Ms. Naylan's Second Grade
<p>1 box of crayons 1 pack of pencils (please no mechanical pencils) 1 pack of big erasers 1 pair of small child-sized scissors Large package of glue sticks 3 vinyl pocket folders 2 composition notebooks (spiral notebooks if you wish) 1 pkg of quart-sized ziplok bags 3 boxes of facial tissues 4-6 large boxes of snacks for classroom snacks</p> <p>1 extra set of seasonally appropriate clothes</p> <p>1 backpack large enough to fit their folders (some are just too short)</p> <p>1 water bottle</p> <p>*Gym Shoes: Non-Marking Soles ONLY</p>	<p>12 pencils (#2 lead) 1 box of crayons 1 pack color pencils - or - 1 pack of markers 1 pack of glue sticks 1 pkg. dry erase markers (black only please) 1 pack of erasers 1 pair scissors 1 plastic/vinyl pocket folder 1 water bottle (label with name) 2-4 large boxes of prepackaged snacks 2 box facial tissues 2 large containers of disinfectant wipes 1 backpack (label with name)</p> <p>*Gym Shoes: Non-Marking Soles ONLY</p>	<p>5 pencils, #2 lead 1 box regular crayons 24 ONLY, please 1 pack color pencils 1 pair scissors 3 erasers 2 glue sticks 1 pkg dry erase markers 1 pocket folder 1 pencil box- NO BAGS 1 water bottle 2 large containers of disinfectant wipes 1 large box facial tissues 2 big boxes of healthy pre-packaged snacks 1 backpack (label with name)</p> <p>*Gym Shoes: Non-Marking Soles ONLY</p>
Mrs. Seabolt's Third Grade	Mrs. Hutchison's Fourth Grade	Ms. Harris's Fifth Grade
<p>5 pencils, #2 lead 3 spiral notebook 2 plastic/vinyl pocket folders 1 pack of markers 1 glue stick 3+ dry erase markers 1 pack colored pencils 1 pair scissors pencil box 1 large container of disinfectant wipes water bottle 2 large boxes facial tissues 1 backpack with name labeled</p> <p>*Gym Shoes: Non-Marking Soles ONLY</p>	<p>1 1-subject notebook 5 pencils, #2 lead 1 pair scissors 1 glue stick 3 dry erase markers 2 2-pocket folders 1 pack colored pencils 1 Pencil Case Daily Snack(s) 1 box of facial tissues 1 container of disinfectant wipes 1 water bottle 1 backpack-or-bookbag (label with name)</p> <p>*Gym Shoes: Non-Marking Soles ONLY</p>	<p>12 pencils, #2 lead/ no plastic coating 1 pack colored pencils 2 1-subject wide-ruled notebooks 1 glue stick and 1 pr of scissors Pencil Box 3 dry erase markers 1 plastic folder w/pockets 5 pocket folders 2 large boxes facial tissues 1 large container of disinfectant wipes 1 water bottle 1 backpack-or-bookbag (label with name) 1 pocket folder for music class Reeds/mouthpieces for musical instruments</p> <p>*Gym Shoes: Non-Marking Soles ONLY</p>
<p>PLEASE LABEL ALL SCHOOL ITEMS WITH STUDENT'S NAME IN PERMANENT MARKER</p>		
<p>K-12 Gym Shoes: Non-Marking Soles only. All gym shoes will be for GYM USE ONLY. No shoes worn outside will be permitted as their pebbles and/or dirt damage the floor. NO SKATER SHOES, PLEASE!</p>	<div data-bbox="683 1514 998 1787">  <p>R DUBOIS RAMS</p> <p>#RAMPRIDE</p> </div> <p>1st day of School is Aug. 22, 2023</p> <p>.....</p> <p>Log on to our website for the most current information</p> <p>www.fremont2.org</p>	
<p>**The Music Classroom would appreciate boxes of pencils and/or facial tissues.</p>		

Dubois Middle & High School Supplies List

2023-2024

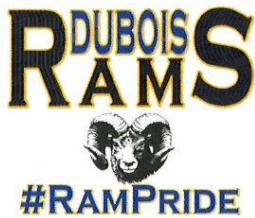
DUBOIS MIDDLE SCHOOL

6th Grade	7th/8th Grade Language Arts	7th/8th Grade Social Studies
3 glue sticks 3 highlighters of different colors 1 pkg. colored pencils 12 pencils #2 lead 5 dry erase markers 4 spiral notebooks 4 folders with pockets 1 large box of facial tissues 1 container of disinfectant wipes 1 backpack-or-bookbag (<i>label with name</i>) *Gym Shoes: Non-Marking Soles ONLY	pens / pencils / highlighters (4 colors) college-ruled composition book 1" binder with 8 dividers headphones/earbuds For Classroom: (<i>optional & appreciated</i>) 1 box of tissues	1- 1" binder w/ 8 dividers highlighters (4-colors) #2 pencils
	7th/8th Grade Math	7th/8th Grade Science
	1 notebook 5 dry erase markers post-it notes 1 pkg. colored pencils	1-composition book, lined, not spiral bound 1 pkg #2 pencils 12 colored pencils 3 post-it pads (different colors) 3 x 5 notecards 2- blue ink pens 1-1/2" 3-ring binder w/ 8 dividers ruler w/ centimeters (cm)
	6-8 Music/Band (Sem. 1)	
	1 pocket folder / 1 music staff notebook Reeds / mouthpieces for instruments Pencils <i>Facial Tissues appreciated</i>	
6th Gr. Music / Choir (Sem. 2)		
1 pocket folder Pencils 1 music staff notebook <i>Facial Tissues appreciated</i>		

GYM SHOES FOR GRADES K-12 are required to have non-marking soles only - no skater shoes, please!

DUBOIS HIGH SCHOOL

Social Studies	English/Language Arts	Math
1- 1.5" binder w/ 8 dividers highlighters (4-colors) #2 pencils 1 poly 2-pocket folder	pens / pencils / highlighters (4 colors) colored pencils composition book (9th gr only) 1" binder with 5 dividers (9-10th only) headphones/earbuds For Classroom: (<i>optional & appreciated</i>) 1 box of tissues	1 notebook 5 dry erase markers post-it notes 1 pkg. colored pencils TI84 calculator (<i>optional</i>)
		Science
		1-composition book, graph ruled, not spiral bound 1-composition book, lined, not spiral bound 24-colored pencils 2- blue ink pens 5-dividers for folder One 1" 3-ring binder w/pockets ruler w/ centimeters (cm) 1 pkg of mechanical pencils
P.E. / Physical Conditioning/Health & Fitness	7-12 Band & Independent Music Study	
Gym Shoes for gym use only. Non-marking sole only	1 pocket folder Reeds / mouthpieces for instruments Pencils 1 music staff notebook For Classroom: (<i>optional & appreciated</i>) Facial tissues	



All students will need a clear water bottle & a backpack -or- book bag. (Please write name on both)

1st day of School: Aug. 22, 2023

Log on to our website for the most current information:

www.fremont2.org

2023 - 2024

6/12/23

ACTIVITIES BUS ROUTE SCHEDULE

Drop-off Time:	Drop-off Location:
5:40	K-12 School Departure
5:44	Painted Hills
5:45	Kingfisher Road
5:55	East Fork Rd
6:00	Red Rocks
6:02	Red Creek Ranch
6:05	Dinwoody Parking Area
6:25	Clubhouse Drive
6:26	Taylor Creek/Warm Springs
6:28	Mustang Meadows
6:32	Stoney Point Rd
6:36	Dunoir Station
6:45	Rhoades Street

East

West

NOTE: Drop-off/pick-up times are estimated only. PARENTS/GUARDIANS should be at their child's bus stop 5-minutes before the time indicated above. Adjustments will be made to accommodate other students along each route. For further information, please call Bruce Griffis at the School Transportation Center at 455-5540





2023 - 2024

6/12/2023

F.C.S.D. #2 Bus Route Schedule

SCHOOL / LEVEL:	SCHOOL HOURS:
Elementary : K - 5 grade	8:00 - 3:25
Middle & High School: Grades 6-12	8:00 - 3:25

7:05	Red Creek Ranch	 <p>EAST ROUTE BUS Mr. Brock Baker</p>	3:31	School Departure
7:10	Leave Parking Area-Dinwoody		3:34	Lights On Drop-off
7:15	Red Rocks		3:36	414 Meckem St (Lights On bldg)
7:20	East Fork		3:38	Lander / Welty St
7:30	Kingfisher Rd.		3:39	3rd / Welty St
7:32	Painted Hills		3:43	Painted Hills
7:35	414 Meckem St (Lights On bldg)		3:45	Kingfisher Rd.
7:37	Lander / Welty		3:57	East Fork
7:38	3rd / Welty		4:02	Dinwoody Parking Area
7:43	School		4:07	Red Creek Ranch

A.M.	Pick-up Location:		P.M.	Drop-off Location:
7:00	Diamond D	 <p>WEST ROUTE BUS Mr. Greg Harbaugh</p>	3:31	School Departure
7:05	Buffalo Buttes		3:34	Lights On
7:25	Dunoir Station		3:40	Diamond D
7:30	Stoney Point		3:42	Stetter Ranch
7:33	Mustang Meadows		3:50	Super 8
7:36	Taylor Creek Exxon/Warm Springs		3:55	Taylor Creek/Warm Springs
7:38	Super 8		4:00	Mustang Meadows
7:40	Fremont Street		4:10	Boondoggle Dr
7:45	K-12 School		4:15	Dunoir Station
			4:25	Fremont Street

NOTE: Drop-off/pick-up times are estimated only. Students should be at their bus stop 5 minutes before the time indicated above. Adjustments will be made to accommodate other students along each route. If you live further than two miles from the listed bus route stops, please contact the District's Central Office for an Isolation application. To talk to your bus driver or for further information, please call Bruce Griffis at our Transportation Center at (307) 455-5540

F.C.S.D. #2 District Calendar 2023 - 2024

June 23, 2023

AUGUST, 2023					KEY:					JANUARY, 2024				
M	T	W	TH	F	<p>HOME of the DUBOIS RAMS</p>	M	T	W	TH	F				
	1	2	3	4		1	2	3	4	5				
7	8	9	10	11		8	9	10	11	12				
14	15	16	17	18		15	16	17	18	19				
21	★	22	23	24		22	23	24	25	26				
28	29	30	31			29	30	31						
Student: 8 PD: 2.5 TWD: 1.5						Student: 18, PD: 1								
SEPTEMBER, 2023						FEBRUARY, 2024								
M	T	W	TH	F		M	T	W	TH	F				
				1					1	2				
4	5	6	7	8	5	6	7	8	9					
11	12	13	14	15	12	13	14	15	16					
18	19	20	21	22	19	20	21	22	23					
25	26	27	28	29	26	27	28	29						
Student: 17 PD: 1					Student: 17, PD: 1									
OCTOBER, 2023					MARCH, 2024									
M	T	W	TH	F	M	T	W	TH	F					
2	3	4	5	6					1					
9	10	11	12	13	4	5	6	7	8					
16	17	18	19	20	11	12	13	14	15					
23	24	25	26	27	18	19	20	21	22					
30	31				25	SPRING BREAK		28	29					
Student: 19, PD: 1, TWD: 1					Student: 14, PD: 1 TWD: 1									
NOVEMBER, 2023					APRIL, 2024									
M	T	W	TH	F	M	T	W	TH	F					
		1	2	3	1	2	3	4	5					
6	7	8	9	10	8	9	10	11	12					
13	14	15	16	17	15	16	17	18	19					
20	21	Thanksgiving Break		24	22	23	24	25	26					
27	28	29	30		29	30								
Student: 18, PD: 1					Student: 18, PD: 1									
DECEMBER, 2023					MAY, 2024									
M	T	W	TH	F	M	T	W	TH	F					
				1				1	2					
4	5	6	7	8	6	7	8	9	10					
11	12	13	14	15	13	14	15	16	17					
18	19	20	21	22	20	21	22	23	24					
25	Winter Break		28	29	27	28	29	30	31					
Student: 11, TWD: 1					Student: 20, PD: 1									
1st Semester: 82 Contract Days Q1 = 38 Q2 = 35					2nd Semester: 93 Days Q3 = 45 Q4 = 42					Total Calendar Days = 175				

KEY:

- ★ 1st Day of School Aug. 22nd
- NS NO SCHOOL : High Impact Day
- R Early Release 1pm/High Impact Day
- C NO SCHOOL : Teacher Work Day
K-12 Parent/Teacher Conferences
- NT New Teacher Start Day
- T NO SCHOOL : Teacher Work Day
- D NO SCHOOL : Professional Development Day
- H NO SCHOOL : Holiday
- △ End of Quarter

Quarters/Semesters & P.T. Conferences

Oct. 20	Qtr 1 ends
Oct. 26-27	Qtr 1 K-12 Parent/Teacher Conf's
Dec. 19	Qtr 2 Semester 1 ends
Mar. 15	Qtr 3 ends
Mar. 21-22	Qtr 3 K-12 Parent/Teacher Conf's
May 30	Qtr 4 / Semester 2 ends

VACATION or HOLIDAYS

Sept. 4	Labor Day
Nov. 22-24	Thanksgiving Break
Dec. 21-Jan. 1	Winter Break
Mar. 25-29	Spring Break
May 27th	Memorial Day Observed

Other dates/events:

May 25	High School Senior Graduation
May 30	Last Day for Students(11:30am Dismissal)

Student Contact:	Professional/Teacher Days:
Student Days: 160	Professional Development: 9.5 Teacher Work Days: 3.5 175

Daily Hours:
K-12 School Hours: 8am - 3:25pm